

# **DELETE ORDER**

Allow you to delete orders permanently or restore orders from Trash back to the

order listing page

A product of PrestaHero

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#### I. INTRODUCTION

**Delete Order** is a free PrestaShop module that allows you to delete orders permanently or restore orders from Trash back to the order listing page.

\*"**Delete Order**" is compatible with PrestaShop 1.7.x – 8.x

#### **II. INSTALLATION**

- Navigate to "Modules / Modules Manager" > click on "Upload a module / Select file".
- Select the module file "ets\_delete\_order.zip" from your computer then click on "Open" to install.

#### III. HOW TO USE

After installing the **Delete Order** module, a **"Delete"** button will appear on each order on the order listing page. Now you can delete the order you want to make your order listing page looks neater.

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Click on the 3 dots at the end of each order line, select "**Delete**" to delete that order. Then the module will ask if you are sure you want to delete the order. Click "**Ok**" or "**Cancel**" to delete or cancel the action.

After successfully deleting an order, a message will appear and you can review the deleted order in the trash by clicking **"View Trash"**.

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You can also review the list of deleted orders by clicking the settings icon on the right side of the screen then click on **"Trash Orders".** 

orders Orde	ers									🕀 Add new	order	Help
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Here you will see the deleted orders list. In each deleted order you can choose "**Delete Order**" to permanently delete that order, or select "**Restore**" to restore the order on the order listing page depending on your purpose.

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### IV. THANK YOU

Thank you again for downloading our product and going through this documentation. We hope this document is helpful and efficient in the installation and usage of **Delete Orders** module. If you do have any questions for which the answer is not available in this document, please feel free to contact us.