



# Store pickup and Local delivery

Schedule an in-store pickup, local delivery, and date-based shipping orders

A product of PrestaHero

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## I. INTRODUCTION

**Store pickup and Local delivery** is a smart PrestaShop store schedule pickup module that helps you make schedules for picking up orders in-store for customers. Make it more convenient for local delivery and date-based shipping orders.

**\*“Store pickup and Local delivery”** is compatible with PrestaShop 1.6.x, 1.7.x and PrestaShop 8.x

## II. INSTALLATION

- Navigate to **“Modules / Modules Manager”** > click on **“Upload a module / Select file”**.
- Select the module file **“ets\_delivery.zip”** from your computer then click on **“Open”** to install.
- Click on **“Configure”** button of the module you just installed to open the module’s configuration page.

## III. SLOT SETTINGS

When you configure the module, **“Slot Settings”** will be the first page shown. You can install everything related to the delivery slot on this page as well as preview how the delivery time and location you set will be displayed on the front office.

Delivery / Slot settings

## Slot settings

Slot Settings Stores Vacations Settings

> Slot Settings

### SLOT SETTINGS

Enable pickup slot: ☒ YES ☐ NO

Apply pickup slot for carrier: Pst1775

Please select or create a new carrier that specify for in-store pickup

\* Preparing slot: 30 min

Waiting time between 2 continuous time slots

\* Slot open time: 7:30 AM

In-store pickup start time in one day

\* Slot close time: 5:30 PM

In-store pickup end time in one day

\* Pickup slot duration: 30 min

\* Maximum number of orders for a slot: 2 orders

\* Number of available days to select slot: 7 days

Working days: ☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday ☒ Saturday ☐ Sunday

How to display stores: ☒ In list ☐ In dropdown selection

If you have 2 available stores and more.

How to display pickup slot: ☒ Slider layout ☐ Grid layout

### PREVIEW PICKUP SLOTS

PLEASE CHOOSE A PICKUP LOCATION

☒ Dade County  
Miami, 33135, 3030 SW 8th St Miami

☐ E Fort Lauderdale  
Miami, 33304, 1000 Northeast 4th Ave Fort Lauderdale

☐ Pembroke Pines  
Miami, 33026, 11001 Pines Blvd Pembroke Pines

☐ Coconut Grove  
Miami, 33133, 2999 SW 32nd Avenue

☐ N Miami/Biscayne  
Miami, 33181, 12055 Biscayne Blvd

PLEASE CHOOSE DATE AND TIME TO PICK UP

< 08/23/2021 08/24/2021 08/25/2021 08/26/2021 >

7:30 AM - 8:00 AM 8:30 AM - 9:00 AM 9:30 AM - 10:00 AM

10:30 AM - 11:00 AM 11:30 AM - 12:00 PM 12:30 PM - 1:00 PM

1:30 PM - 2:00 PM 2:30 PM - 3:00 PM 3:30 PM - 4:00 PM

4:30 PM - 5:00 PM

☐ Not available ☒ Available for select ☒ Selected ☐ Full slot

Current server time: 08/24/2021 7:59:44

Save

Select or fill in the required fields to set up slot settings:

- Choose or create a new carrier for customers who want to come to the store to pick up items.
- Preparing slot: set waiting time between 2 continuous-time slots.
- Set up delivery open time/ close time in one day.
- Set up pickup slot duration.
- Set up maximum number of orders for a slot and number of available days for customers to select a slot.
- Choose how to display stores and pickup slots on the checkout page.

There are 2 ways of store displaying: in list or in dropdown selection.

Example of displaying list layout on the front office:

my store

Contact us

HOME

✓ PERSONAL INFORMATION

✓ ADDRESSES

3 SHIPPING METHOD

My carrier

Delivery next day!

\$7.00 tax excl.

If you would like to add a comment about your order, please write it in the field below.

1 item

show details

Subtotal\$29.00

Shipping\$7.00

Total (tax excl.)\$36.00

Total (tax incl.)\$36.00

Security policy  
(edit with the Customer Reassurance module)

Delivery policy  
(edit with the Customer Reassurance module)

Return policy  
(edit with the Customer Reassurance module)

PLEASE CHOOSE A PICKUP LOCATION

Dade County

Miami, 33135, 3030 SW 8th St Miami

E Fort Lauderdale

Miami, 33304, 1000 Northeast 4th Ave Fort Lauderdale

Pembroke Pines

Miami, 33026, 11001 Pines Blvd Pembroke Pines

Coconut Grove

Miami, 33133, 2999 SW 32nd Avenue

N Miami/Biscayne

Miami, 33181, 12055 Biscayne Blvd

PLEASE CHOOSE DATE AND TIME TO PICK UP

<08/23/202108/24/202108/25/202108/26/2021>

7:30 AM - 8:00 AM

8:30 AM - 9:00 AM

9:30 AM - 10:00 AM

10:30 AM - 11:00 AM

11:30 AM - 12:00 PM

12:30 PM - 1:00 PM

1:30 PM - 2:00 PM

2:30 PM - 3:00 PM

3:30 PM - 4:00 PM

4:30 PM - 5:00 PM

Not available

Available for select

Selected

Full slot

Current server time: 08/24/2021 8:16:35

CONTINUE

4 PAYMENT

Display in dropdown selection:

5

my store

Contact us

HOME

✓ PERSONAL INFORMATION

✓ ADDRESSES

3 SHIPPING METHOD

My carrier

Delivery

If you would like to add a comment about your order, please use the text box below.

1 item

show details

total

\$29.00

shipping

\$7.00

(excl.)

\$36.00

(tax incl.)

\$36.00

Return policy

(edit with the Customer Reassurance module)

Delivery policy

(edit with the Customer Reassurance module)

Return policy

(edit with the Customer Reassurance module)

PLEASE CHOOSE A PICKUP LOCATION

Dade County

Miami, 33135, 3030 SW 8th St Miami

Dade County

Miami, 33135, 3030 SW 8th St Miami

E Fort Lauderdale

Miami, 33304, 1000 Northeast 4th Ave Fort Lauderdale

Pembroke Pines

Miami, 33026, 11001 Pines Blvd Pembroke Pines

Coconut Grove

Miami, 33133, 2999 SW 32nd Avenue

N Miami/Biscayne

Miami, 33181, 12055 Biscayne Blvd

PLEASE CHOOSE DATE AND TIME TO PICK UP

< 08/23/2021 08/24/2021 08/25/2021 08/26/2021 >

7:30 AM - 8:00 AM

8:30 AM - 9:00 AM

9:30 AM - 10:00 AM

10:30 AM - 11:00 AM

11:30 AM - 12:00 PM

12:30 PM - 1:00 PM

1:30 PM - 2:00 PM

2:30 PM - 3:00 PM

3:30 PM - 4:00 PM

4:30 PM - 5:00 PM

Not available

Available for select

Selected

Full slot

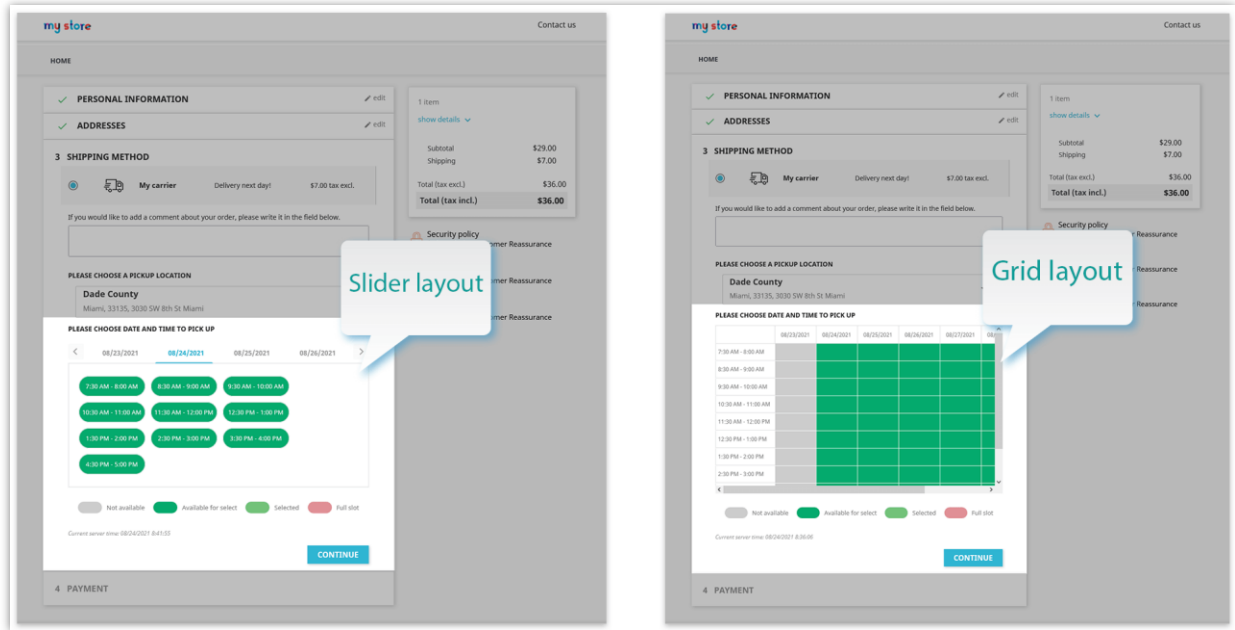
Current server time: 08/24/2021 8:21:45

CONTINUE

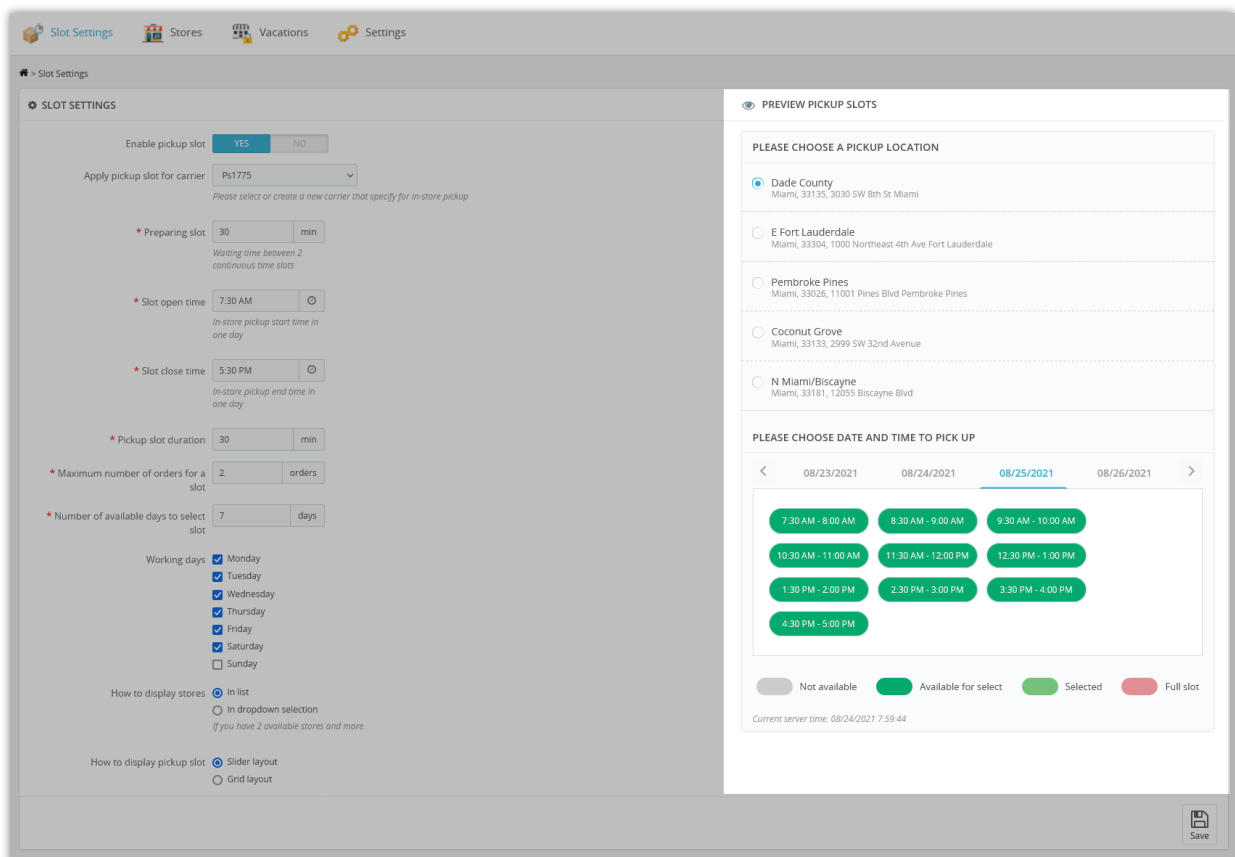
4 PAYMENT

Click here to drop down the list of stores.

Also, you can choose to display pickup slots in slider layout or grid layout.



You can preview how store and pickup slots will be displayed on the front office from the **“Slot Settings”** page directly.



## IV. STORES SETTINGS

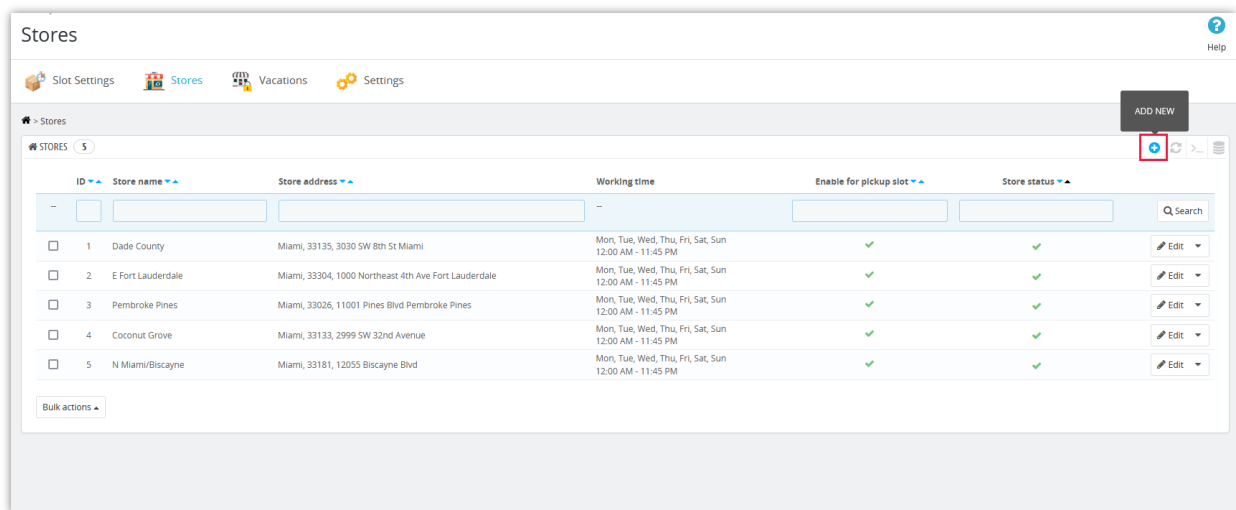
All the stores you add will be listed on this page with all information such as store name, address, working time, etc for store admin easy to manage.

### Note:

By default, we created 4-5 demo stores for you when you install the module, but it's just for demonstration purpose only. When you have finished entering real data for your stores, you can disable or delete the demo stores.

You can add unlimited stores that sell your products so that customers can find the place closest to them for their convenience. How to add a store?

- Click on the "+" at the right top corner of the store listing page to add a new store.



- Fill in the required fields (Store name, address)
- Set up working time (Opening/closing time). Select working days that apply that timeframe. You also can set up specific working days apply different timeframes by clicking "**ADD NEW WORKING DAY**" then do the same steps).



Delivery / Stores

## Add new

Slot Settings Stores Vacations Settings

Stores

ADD NEW STORE

\* Name  en

\* Address  en

Working time

Open 8:00 AM Close 9:00 PM  ☒ Mon ☒ Tue ☒ Wed ☒ Thu ☒ Fri

Open 9:00 AM Close 6:00 PM  ☒ Sat ☒ Sun

Enable for pickup slot

Enabled

- Enable pickup slots if you want to configure pickup slots for this store.
- Enable store then **“Save”**

After adding a new store, it will be shown on the store listing page. You can quickly enable the pickup slot and change the store status directly from here, or you can click **“Edit”** to customize any information about the store.

Delivery / Stores

Stores

Slot Settings

Stores

Vacations

Settings

Help

Stores

STORES 6

| ID                       | Store name | Store address     | Working time   | Enable for pickup slot   | Store status |   |  |
|--------------------------|------------|-------------------|--|--|--------------|---|--|
| <input type="checkbox"/> | 3          | Pembroke Pines    | Miami, 33026, 11001 Pines Blvd Pembroke Pines        | Mon, Tue, Wed, Thu, Fri, Sat, Sun<br>12:00 AM - 11:45 PM                 | ✓            | ✗ |  |
| <input type="checkbox"/> | 5          | N Miami/Biscayne  | Miami, 33181, 12055 Biscayne Blvd                    | Mon, Tue, Wed, Thu, Fri, Sat, Sun<br>12:00 AM - 11:45 PM                 | ✗            | ✗ |  |
| <input type="checkbox"/> | 1          | Dade County       | Miami, 33135, 3030 SW 8th St Miami                   | Mon, Tue, Wed, Thu, Fri, Sat, Sun<br>12:00 AM - 11:45 PM                 | ✓            | ✓ |  |
| <input type="checkbox"/> | 2          | E Fort Lauderdale | Miami, 33304, 1000 Northeast 4th Ave Fort Lauderdale | Mon, Tue, Wed, Thu, Fri, Sat, Sun<br>12:00 AM - 11:45 PM                 | ✓            | ✓ |  |
| <input type="checkbox"/> | 4          | Coconut Grove     | Miami, 33133, 2999 SW 32nd Avenue                    | Mon, Tue, Wed, Thu, Fri, Sat, Sun<br>12:00 AM - 11:45 PM                 | ✓            | ✓ |  |
| <input type="checkbox"/> | 8          | IRIS STORE        | Road 18 OHV Staging Area                             | Mon, Tue, Wed, Thu, Fri<br>8:00 AM - 9:00 PM<br>Sun<br>9:00 AM - 6:00 PM | ✓            | ✓ |  |

Click here to edit

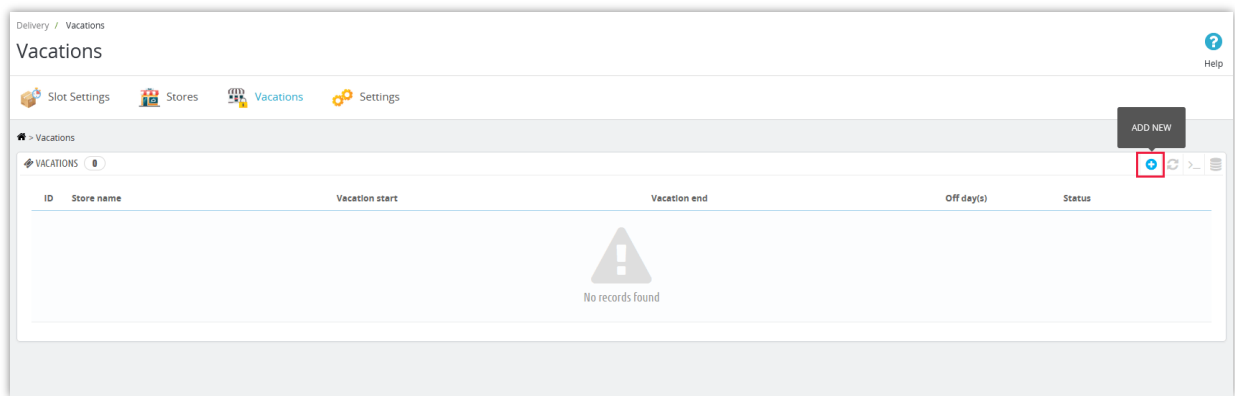
Edit

Bulk actions

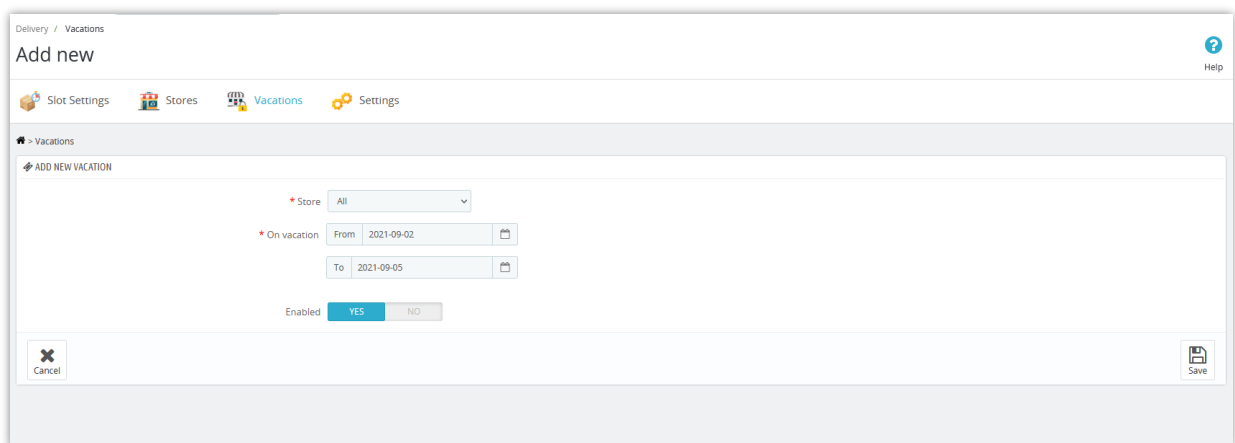
## V. VACATIONS

You can add flexible vacations (holidays) for each store (pickup location) to prevent customers from scheduling on days when your stores are closed. Now, follow these steps to start adding a new vacation:

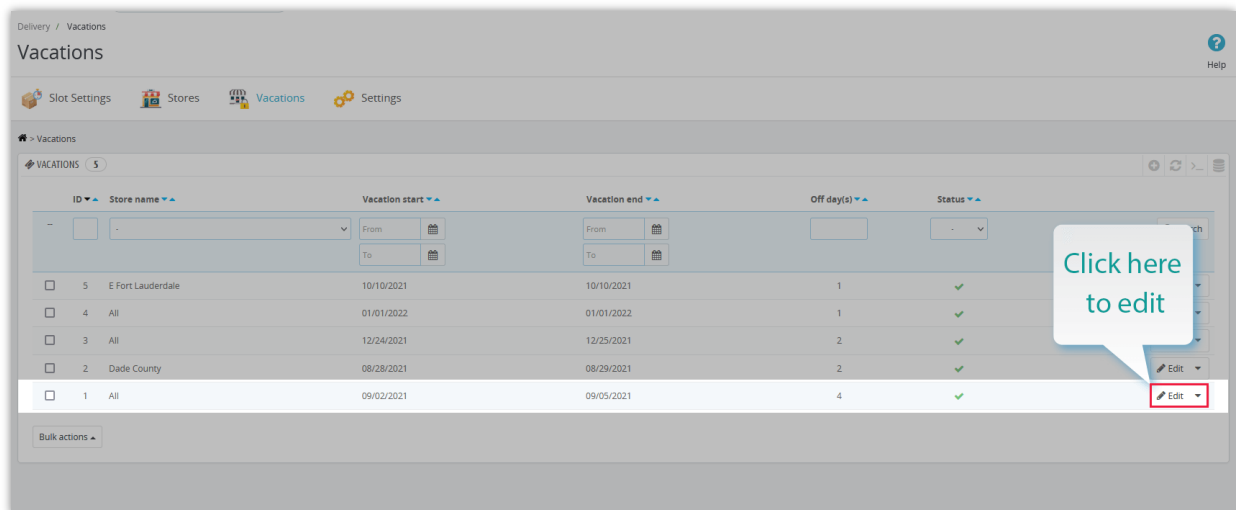
- Click on the "+" at the right top corner of the vacation listing page to add a new vacation.



- Choose all stores or a specific store that applies the vacation.
- Set up a period of vacation as you want (choose start date and end date).
- Enable then **"Save"**



All the vacations you added will be listed on the vacation listing page with the store name, start date, end date, the number of days off, and the vacation status for store admin easy to track and manage.



The module also allows you to quickly change the status of the vacation from vacation listing page or customize information by clicking **"Edit"** button to open vacation editing page.

## VI. GENERAL SETTINGS

### 1. Slot status general settings

The module allows you to set up automatically to change pickup slot status when the customers' order status changes, make it easier for both customers and store admin to track order status and pickup slots.

Delivery / Settings
Settings
?
Help

Slot Settings
Stores
Vacations
Settings

> Settings

SETTINGS
General
Email

Set slot status as **Prepare for order** when order status is

☐ Awaiting bank wire payment  
☐ Awaiting Cash On Delivery validation  
☐ Awaiting check payment  
☐ On backorder (not paid)  
☒ On backorder (paid)  
☒ Payment accepted  
☐ Processing in progress  
☒ Remote payment accepted

Set slot status as **completed** when order status is

☐ Awaiting bank wire payment  
☐ Awaiting Cash On Delivery validation  
☐ Awaiting check payment  
☒ Delivered  
☐ On backorder (not paid)  
☐ Processing in progress  
☒ Shipped

Set slot status as **canceled** when order status is

☐ Awaiting bank wire payment  
☐ Awaiting Cash On Delivery validation  
☐ Awaiting check payment  
☒ Canceled  
☐ On backorder (not paid)  
☒ Payment error  
☐ Processing in progress  
☒ Refunded

Not available #cccccc

Available for select #04a66d

Hover & Selected #72c279

Full slot #e08f95

Reset color

Display store name on the order listing page YES NO

Display selected slot on the order listing page YES NO

Display slot status on the order listing page YES NO

Save

You can customize the colors for pickup slot status (not available, available for select, selected, or full slot) on the pickup slot schedule table.

Delivery / Settings
Settings
Help

Slot Settings
Stores
Vacations
Settings

> Settings

SETTINGS
General
Email

Set slot status as **Prepare for order** when order status is
☐ Awaiting bank wire payment
☐ Awaiting Cash On Delivery validation
☐ Awaiting check payment
☐ On backorder (not paid)
☒ On backorder (paid)
☒ Payment accepted
☐ Processing in progress
☒ Remote payment accepted

Set slot status as **completed** when order status is
☐ Awaiting bank wire payment
☐ Awaiting Cash On Delivery validation
☐ Awaiting check payment
☒ Delivered
☐ On backorder (not paid)
☐ Processing in progress
☒ Shipped

Set slot status as **canceled** when order status is
☐ Awaiting bank wire payment
☐ Awaiting Cash On Delivery validation
☐ Awaiting check payment
☒ Canceled
☐ On backorder (not paid)
☒ Payment error
☐ Processing in progress
☒ Refunded

Not available #cccccc
Available for select #04aa6d
Hover & Selected #72c279
Full slot #e08f95
Reset color

Display store name on the order listing page YES NO
Display selected slot on the order listing page YES NO
Display slot status on the order listing page YES NO

Save

Let change the colors and see how it looks like in the front office!

my store

Contact us

HOME

✓ PERSONAL INFORMATION

✓ ADDRESSES

3 SHIPPING METHOD

My carrier

Delivery next day!

\$7.00 tax excl.

If you would like to add a comment about your order, please write it in the field below.

PLEASE CHOOSE A PICKUP LOCATION

Dade County

Miami, 33135, 3030 SW 8th St Miami

PLEASE CHOOSE DATE AND TIME TO PICK UP

<

08/23/2021

08/24/2021

08/25/2021

08/26/2021

>

7:30 AM - 8:00 AM

8:30 AM - 9:00 AM

9:30 AM - 10:00 AM

10:30 AM - 11:00 AM

11:30 AM - 12:00 PM

12:30 PM - 1:00 PM

1:30 PM - 2:00 PM

2:30 PM - 3:00 PM

3:30 PM - 4:00 PM

4:30 PM - 5:00 PM

Not available

Available for select

Selected

Full slot

Current server time: 08/24/2021 9:58:23

CONTINUE

4 PAYMENT

1 item

show details

Subtotal

\$130.00

Shipping

\$7.00

Total (tax excl.)

\$137.00

Total (tax incl.)

\$137.42

Security policy

(edit with the Customer Reassurance module)

Delivery policy

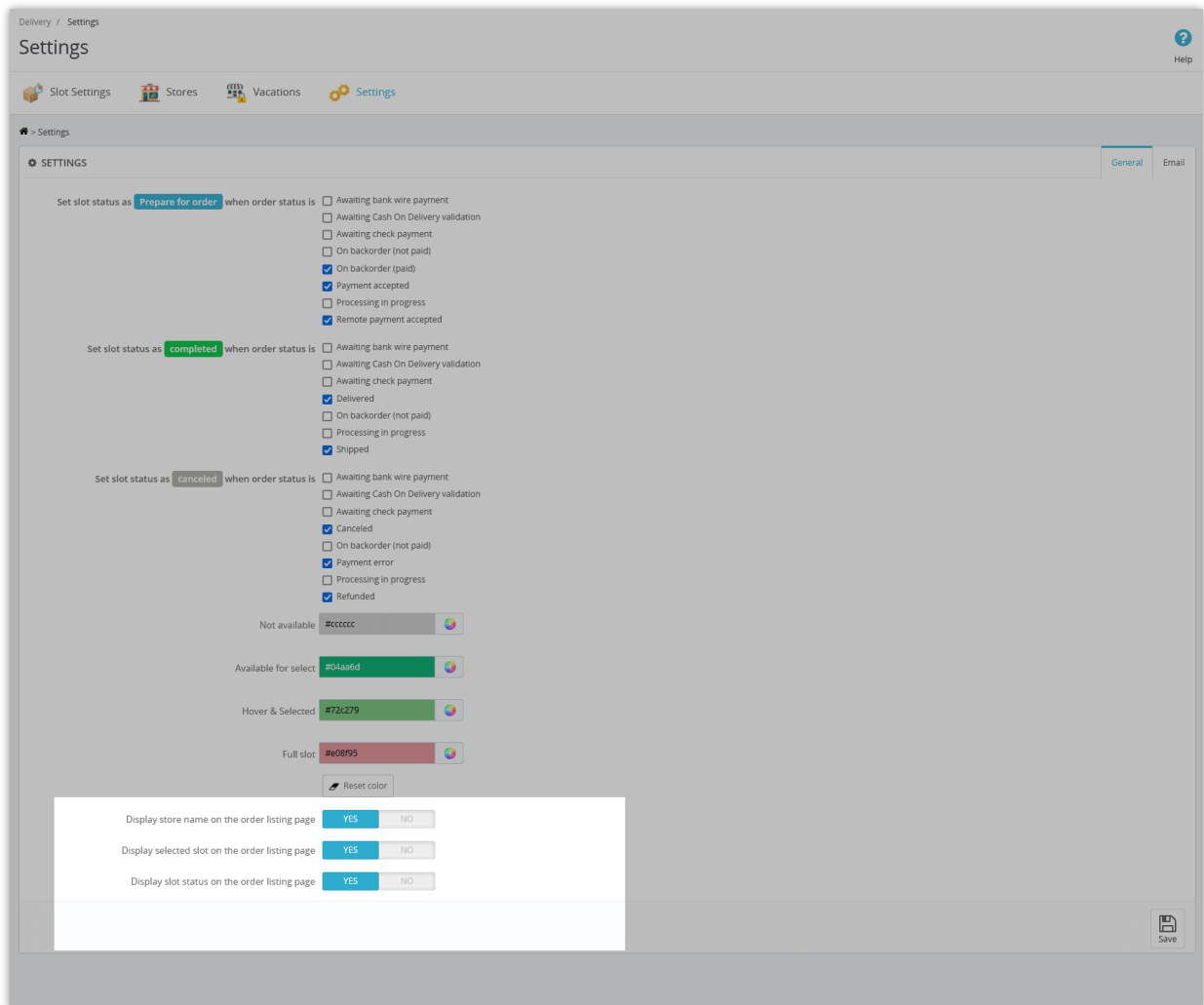
(edit with the Customer Reassurance module)

Return policy

(edit with the Customer Reassurance module)

Below are options to display more data fields on the order listing page. You can enable any of them if needed.

14



Go to the order listing page to see the changes affter setting up picking slot status and enable to display more data fields

Orders

Add new order

Help

Orders (26)

Bulk actions

| ID                       | Reference                              | New client                                   | Delivery                      | Customer                                    | Total                                     | Payment                                    | Store name                                 | Selected slot                              | Slot status                       | Status            | Date                          | Actions  |  |
|--------------------------|--|--|-------------------------------|---|---|--|--|--|-----------------------------------|-------------------|-------------------------------|--|--|
| <input type="checkbox"/> | <input type="text" value="Search ID"/> | <input type="text" value="Search referenc"/> | <input type="text" value=""/> | <input type="text" value="Search customi"/> | <input type="text" value="Search total"/> | <input type="text" value="Search paymer"/> | <input type="text" value="Search for st"/> | <input type="text" value="Search for sl"/> | <input type="text" value=""/>     |                   | <div>From</div> <div>To</div> | <div><div></div><div></div><div></div></div> <div>Search</div> |  |
| <input type="checkbox"/> | 26                                     | URZZGKSQ                                     | No                            | United States                               | I. Staneby                                | \$7.00                                     | Payments by check                          | IRIS STORE                                 | 8:00 PM - 8:30 PM<br>08/25/2021   | Pending           | Awaiting check payment        | 08/23/2021<br>23:12:50   | <div></div>  |
| <input type="checkbox"/> | 25                                     | CGGSKXDGT                                    | Yes                           | United States                               | I. Staneby                                | \$7.00                                     | Payments by check                          | IRIS STORE                                 | 8:00 PM - 8:30 PM<br>08/25/2021   | Canceled          | Canceled                      | 08/23/2021<br>23:12:12   | <div></div>  |
| <input type="checkbox"/> | 24                                     | UFBXSMMLG                                    | No                            | United States                               | A. Leslie                                 | \$35.72                                    | Payments by check                          | Dade County                                | 7:30 PM - 8:00 PM<br>08/25/2021   | Pending           | Awaiting check payment        | 08/23/2021<br>23:10:32   | <div></div>  |
| <input type="checkbox"/> | 23                                     | DVYFLDXUU                                    | Yes                           | United States                               | A. Leslie                                 | \$18.90                                    | Payments by check                          | Coconut Grove                              | 7:30 PM - 8:00 PM<br>08/25/2021   | Pending           | Awaiting check payment        | 08/23/2021<br>23:09:44   | <div></div>  |
| <input type="checkbox"/> | 22                                     | QVMBMKFKR                                    | No                            | United States                               | R. Anderson                               | \$20.03                                    | Payments by check                          | Dade County                                | 10:30 PM - 11:00 PM<br>08/25/2021 | Pending           | Awaiting check payment        | 08/23/2021<br>23:07:07   | <div></div>  |
| <input type="checkbox"/> | 21                                     | WIOKLFWIZ                                    | Yes                           | United States                               | R. Anderson                               | \$137.42                                   | Payments by check                          | Dade County                                | 10:30 PM - 11:00 PM<br>08/25/2021 | Prepare for order | Payment accepted              | 08/23/2021<br>23:06:00   | <div><div></div><div></div></div> <div></div>            |
| <input type="checkbox"/> | 20                                     | BADYPMTOB                                    | No                            | United States                               | I. Bul                                    | \$27.69                                    | Payments by check                          | Dade County                                | 9:30 PM - 10:00 PM<br>08/25/2021  | Canceled          | Refunded                      | 08/23/2021<br>22:55:26   | <div><div></div><div></div></div> <div></div>            |
| <input type="checkbox"/> | 19                                     | PYRPKMGRV                                    | Yes                           | United States                               | S. Caine                                  | \$36.00                                    | Payments by check                          | Dade County                                | 9:30 PM - 10:00 PM<br>08/25/2021  | Completed         | Delivered                     | 08/23/2021<br>22:54:05   | <div><div></div><div></div><div></div></div> <div></div> |
| <input type="checkbox"/> | 18                                     | FLNTDGZRW                                    | No                            | United States                               | I. Bul                                    | \$26.12                                    | Payments by check                          | --   | --                                | --                | Canceled                      | 08/23/2021<br>21:09:21   | <div></div>  |
| <input type="checkbox"/> | 17                                     | LDWULHOWO                                    | Yes                           | United States                               | I. Bul                                    | \$57.14                                    | Payments by check                          | --   | --                                | --                | Awaiting check payment        | 08/23/2021<br>03:32:54   | <div></div>  |
| <input type="checkbox"/> | 16                                     | ARNDUAFX                                     | Yes                           | United States                               | S. Caine                                  | \$35.72                                    | Payments by check                          | --   | --                                | --                | Shipped                       | 08/19/2021<br>06:08:25   | <div><div></div><div></div><div></div></div> <div></div> |

## 2. Email settings

There are some options to choose when notification emails will be sent to store administrators and customers. You can enable options depending on your needs.

Besides, you are allowed to enter multiple administrators' email addresses to receive a notification.



Delivery / Settings

Settings

Slot Settings Stores Vacations Settings

Settings

SETTINGS

General Email

1. SEND EMAIL TO ADMINISTRATOR

When pickup slot is in "Pending" status

YES NO

When pickup slot is in "Prepare for order" status

YES NO

When pickup slot is in "Completed" status

YES NO

When pickup slot is in "Canceled" status

YES NO

Email address(es) to receive notification email

julytest123@gmail.com

You can enter multiple email addresses. Each email address is in one line.

2. SEND EMAIL TO CUSTOMER

When pickup slot is in "Pending" status

YES NO

When pickup slot is in "Prepare for order" status

YES NO

When pickup slot is in "Completed" status

YES NO

When pickup slot is in "Canceled" status

YES NO

Save

## VII. THANK YOU

Thank you again for purchasing our product and going through this documentation. We hope this document is helpful and efficient in the installation and usage of **Store pickup and Local delivery** module. If you do have any questions for which the answer is not available in this document, please feel free to contact us.