



EXTRA CUSTOMER FIELDS

Collect additional information from customers when they create an account through the registration form or checkout page

A product of ETS-Soft

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I. INTRODUCTION

The more customer information you have, the better opportunities to sell and promote your products. PrestaShop typically only saves the data that customers enter on the registration form or checkout page. However, this is extremely basic information, which is obviously insufficient.

"Extra Customer Fields" - Add extra fields to the registration form and checkout page.

Collect additional customer information when they create an account or place an order.

*"Extra Customer Fields" is compatible with PrestaShop 1.7.x

II. INSTALLATION

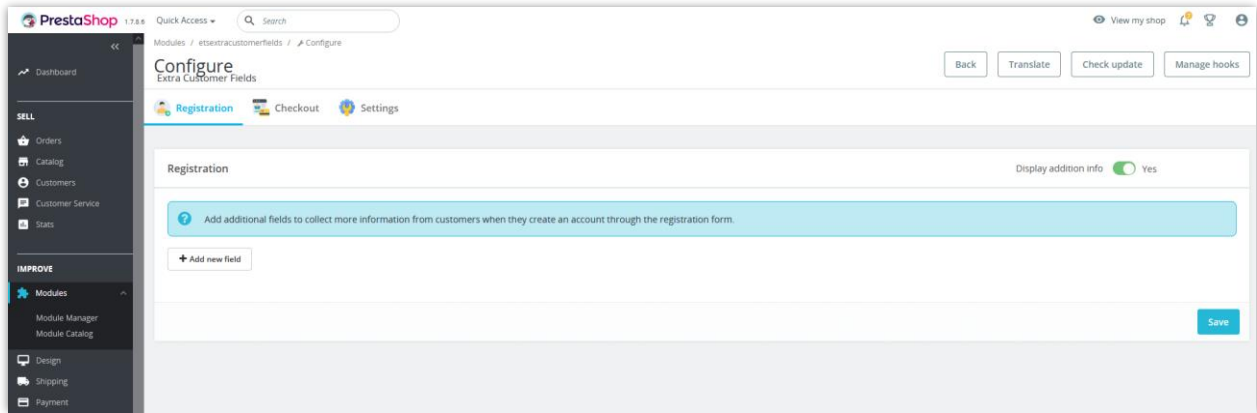
- Navigate to **"Modules / Modules Manager"** > click on **"Upload a module / Select file"**.
- Select the module file **"etsextracustomerfields.zip"** from your computer then click on **"Open"** to install.

III. CONFIGURATION

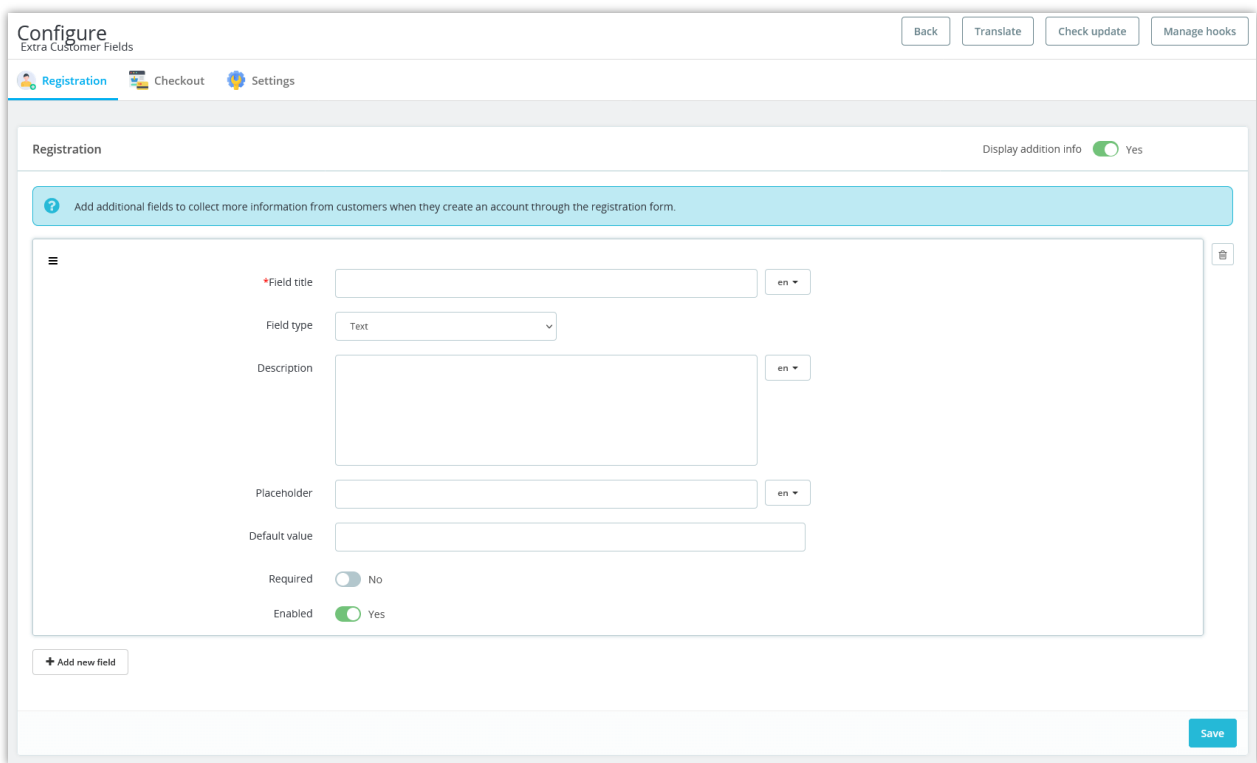
From your installed module list (located at **"Modules/Module Manager"**), find **"Extra Customer Fields"** then click on the **"Configure"** button to open its configuration page.

1. Registration

From this page, you can add addition fields to collect more information from customers when they create an account through the registration form.



Click on the **“Add new field”** button to add a new field.



- Enter the field title. You can add title for multiple languages.
- Select the field type. This module allows you to add the following field types: *text, text area, radio button, checkbox, select, file, image, date time, date, number, HTML*.

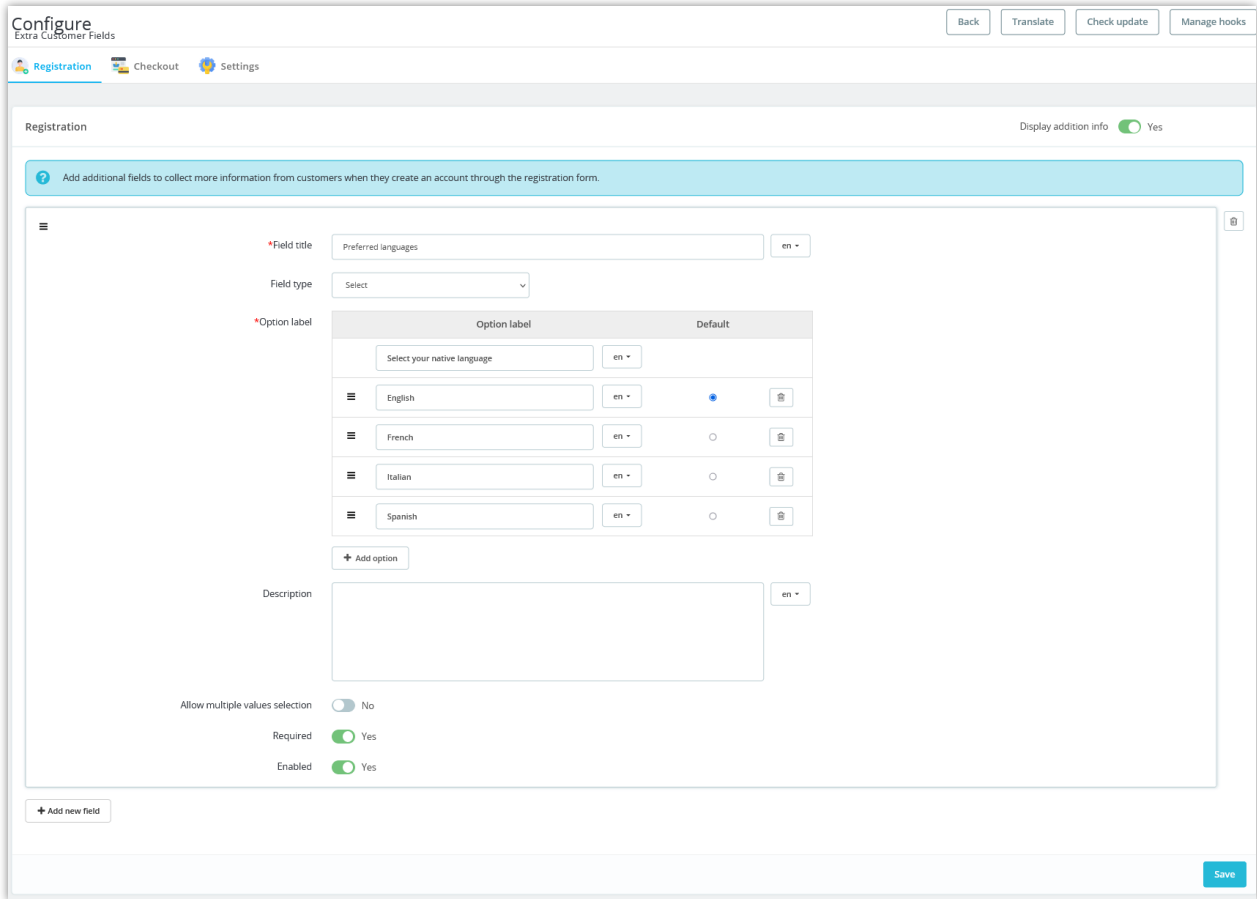
The screenshot shows the 'Configure' interface for 'Extra Customer Fields' in the 'Registration' section. The main heading is 'Registration' with a 'Display addition info' toggle set to 'Yes'. A light blue banner contains the instruction: 'Add additional fields to collect more information from customers when they create an account through the registration form.' Below this is a form to create a new field. The form includes:

- 'Field title': A text input field with a language dropdown set to 'en'.
- 'Field type': A dropdown menu currently showing 'Text', with a list of other options: Textarea, Radio button, Checkbox, Select, File, Image, Date time, Date, Number, and HTML.
- 'Description': A text input field with a language dropdown set to 'en'.
- 'Placeholder': A text input field with a language dropdown set to 'en'.
- 'Default value': A text input field.
- 'Required': A toggle switch currently set to 'No'.
- 'Enabled': A toggle switch currently set to 'Yes'.

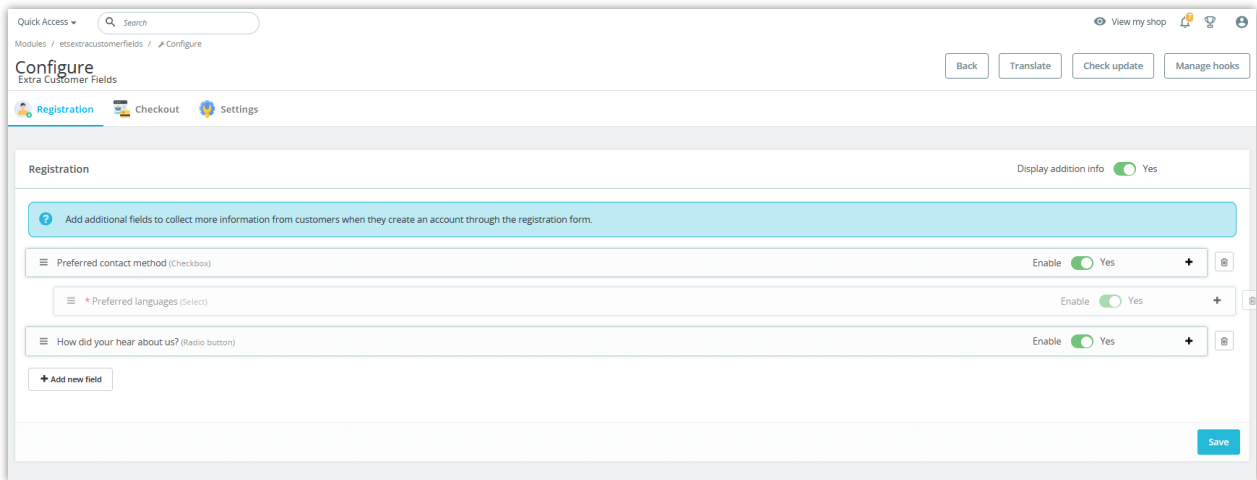
 At the bottom left of the form area is a '+ Add new field' button, and at the bottom right is a 'Save' button.

- Enter the description for your field.
- Enter the placeholder for the addition field.
- Set the field as required or not.
- Enable/disable the new field.
- Click on "**Save**" button to finish.

Here is an example of adding a select type field:



You can add an unlimited number of additional fields. Drag and drop field name to sort order.



The additional fields will appear on customer registration form on the front office:

Create an account

Already have an account? [Log in instead!](#)

Social title Mr. Mrs.

First name
Only letters and the dot (.) character, followed by a space, are allowed.

Last name
Only letters and the dot (.) character, followed by a space, are allowed.

Email

Password

Birthdate Optional
(E.g.: 05/31/1970)

Receive offers from our partners

Customer data privacy
The personal data you provide is used to answer queries, process orders or allow access to specific information. You have the right to modify and delete all the personal information found in the "My Account" page.

Sign up for our newsletter
You may unsubscribe at any moment. For that purpose, please find our contact info in the legal notice.

I agree to the terms and conditions and the privacy policy

Preferred contact method Phone Email Text Instant message Other Optional

Preferred language

How did you hear about us? Newspaper Internet Magazine Other Optional

Get our latest news and special sales

You may unsubscribe at any moment. For that purpose, please find our contact info in the legal notice.

Enim quis fugiat consequat elit minim nisi eu occaecat occaecat deserunt aliquip nisi ex deserunt.

You can view the additional information of newly registration customers from “Customers” listing page > “View” customer:

Manage your Customers (192)

| ID | Social title | First name | Last name | Email address | Sales | Enabled | Newsletter | Partner offers | Registration | Last visit | Shop | Actions |
|-----|--------------|------------|-----------|--------------------|-------------|---------|------------|----------------|---------------------|---------------------|-----------------|------------------------------------|
| 192 | Mr. | Matt | Test | test@camellia.com | - | ✓ | ✗ | ✗ | 2022-07-19 21:11:58 | 2022-07-19 20:55:56 | Camellia Studio | View, Delete, Edit additional info |
| 191 | Mrs. | Freya | Nguyen | freya@camellia.com | \$78,432.38 | ✓ | ✗ | ✗ | 2021-08-11 20:58:32 | 2022-04-01 00:19:00 | Camellia Studio | View, Delete, Edit additional info |
| 190 | Mrs. | Hjfhjgjf | Jfjffjg | h@camellia.com | \$1,612.47 | ✓ | ✗ | ✗ | 2021-07-22 23:41:39 | 2021-04-05 05:36:00 | Camellia Studio | View, Delete, Edit additional info |
| 189 | - | Helen | Le | helen@camellia.com | - | ✓ | ✗ | ✗ | 2020-04-04 04:07:17 | - | Camellia Studio | View, Delete, Edit additional info |
| 188 | Mr. | Tomas | Pažinskis | tomas@camellia.com | \$127.05 | ✓ | ✓ | ✓ | 2018-03-02 04:33:39 | 2022-06-10 22:56:49 | Camellia Studio | View, Delete, Edit additional info |
| 187 | Mrs. | Genevieve | Asuncion | g@camellia.com | \$241.00 | ✓ | ✗ | ✓ | 2018-01-04 06:35:51 | 2022-06-10 22:24:51 | Camellia Studio | View, Delete, Edit additional info |
| 186 | Mr. | Handi | marvan | h@camellia.com | - | ✓ | ✓ | ✓ | 2018-01-02 02:42:07 | - | Camellia Studio | View, Delete, Edit additional info |
| 185 | Mr. | Ronel | bautista | r@camellia.com | \$14,703.05 | ✓ | ✓ | ✓ | 2018-01-01 08:19:07 | 2021-04-23 05:11:50 | Camellia Studio | View, Delete, Edit additional info |

On the detailed customer page, you will find “Additional info” section that contains the additional information gathered from the registration form.

Information about customer M. Test

Matt Test [000192]

- Social Title: Mr.
- Age: 30 years old (birth date: 05/06/1992)
- Registration Date: 07/19/2022 21:11:58
- Last Visit: 07/19/2022 20:55:56
- Shop: Camellia Studio
- Language: English (English)
- Registrations: Newsletter, Partner offers
- Latest Update: 07/19/2022 21:11:58
- Status: Active

Additional info

- Preferred language: English
- How did you hear about us?: Internet
- Preferred contact method: Email

Orders

Matt Test has not placed any orders yet

Carts

| ID | Date | Carrier | Total | Actions |
|--------|---------------------|---------|--------|---------|
| 002214 | 07/19/2022 21:11:58 | | \$0.00 | |

Messages

Matt Test has never contacted you

Vouchers

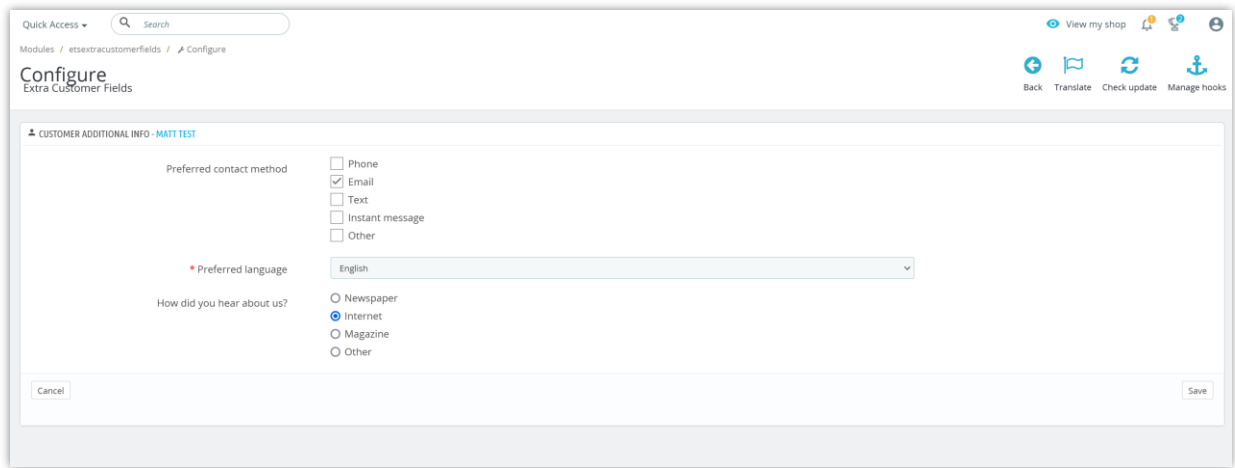
Matt Test has no discount vouchers

Last emails

| Date | Language | Subject | Template |
|---------------------|-------------------|----------------------------|----------|
| 07/19/2022 21:12:02 | English (English) | [Camellia Studio] Welcome! | account |

Last connections

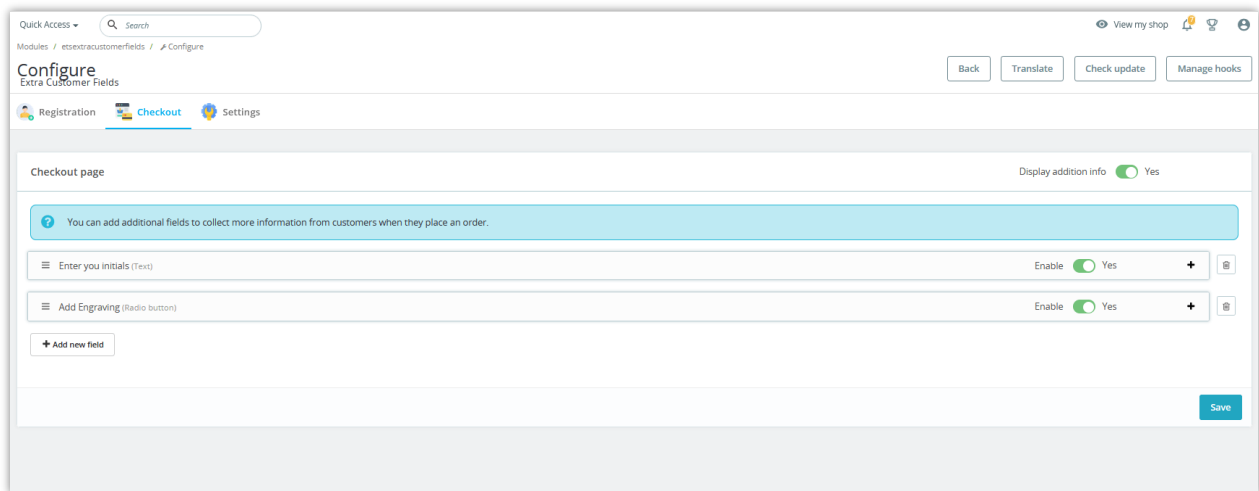
You can edit the additional information of a specific customer by clicking on “**Edit additional info**” button.



The screenshot shows the 'Configure Extra Customer Fields' interface. At the top, there is a search bar and navigation links for 'View my shop', 'Back', 'Translate', 'Check update', and 'Manage hooks'. The main content area is titled 'CUSTOMER ADDITIONAL INFO - MATT TEST'. It contains several settings: 'Preferred contact method' with radio buttons for Phone, Email (checked), Text, Instant message, and Other; 'Preferred language' with a dropdown menu set to 'English'; and 'How did you hear about us?' with radio buttons for Newspaper, Internet (checked), Magazine, and Other. 'Cancel' and 'Save' buttons are located at the bottom of the form.

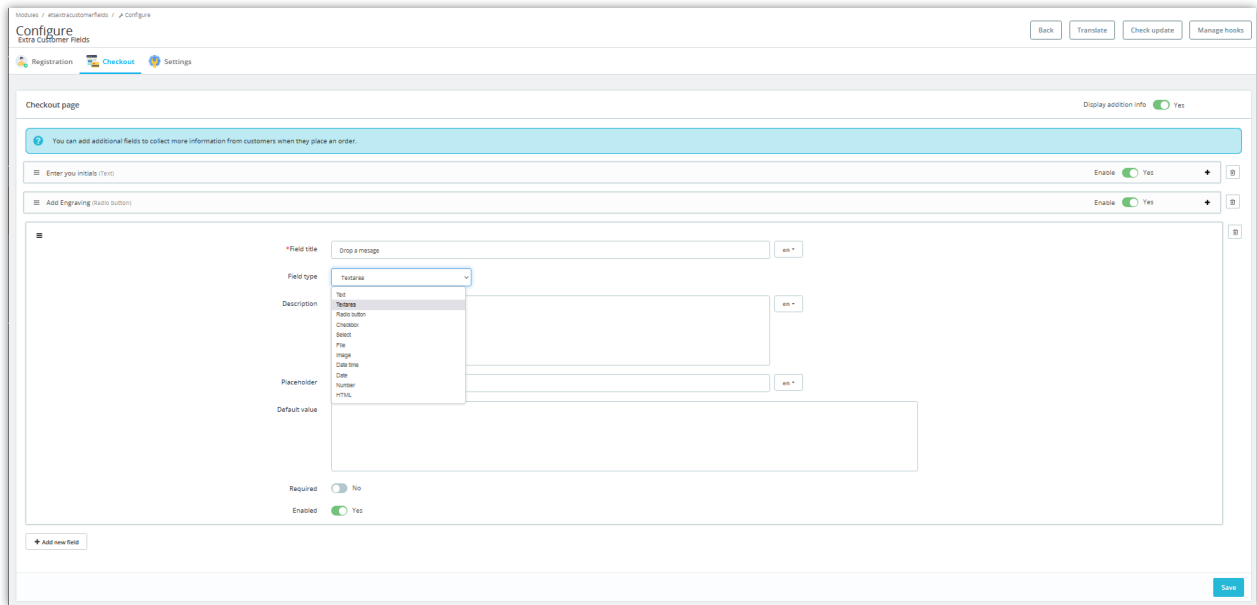
2. Checkout

From this page, you can add addition fields to collect more information from customers when they place an order.



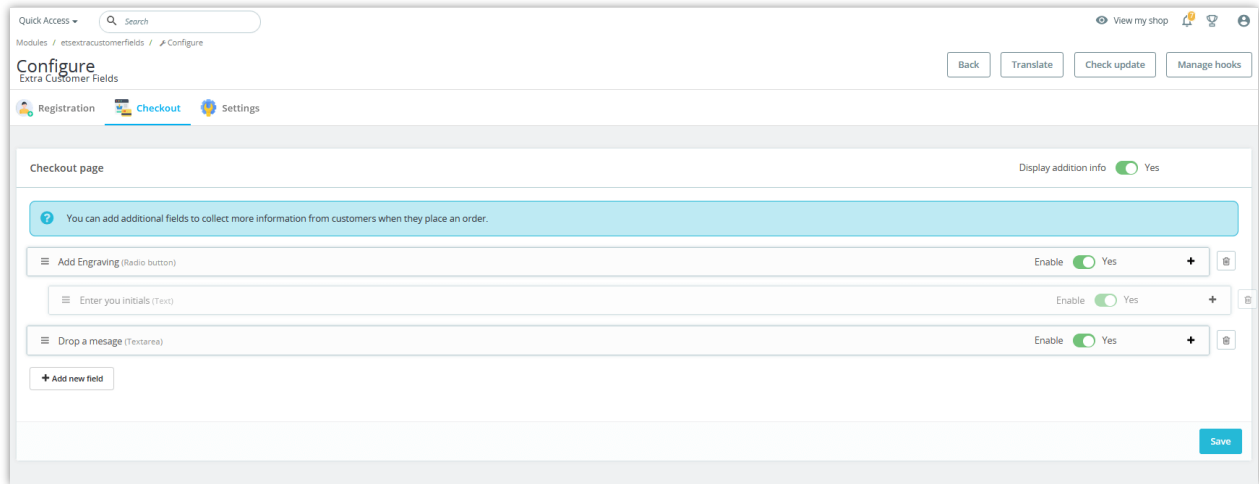
The screenshot shows the 'Configure Extra Customer Fields' interface for the 'Checkout' page. At the top, there is a search bar and navigation links for 'View my shop', 'Back', 'Translate', 'Check update', and 'Manage hooks'. The main content area is titled 'Checkout page' and includes a toggle for 'Display addition info' set to 'Yes'. A blue information box states: 'You can add additional fields to collect more information from customers when they place an order.' Below this, there are two existing fields: 'Enter you initials (Text)' and 'Add Engraving (Radio button)'. Each field has an 'Enable' toggle set to 'Yes' and a '+' icon. An 'Add new field' button is located at the bottom left, and a 'Save' button is at the bottom right.

Click on the “**Add new field**” button to add a new field.

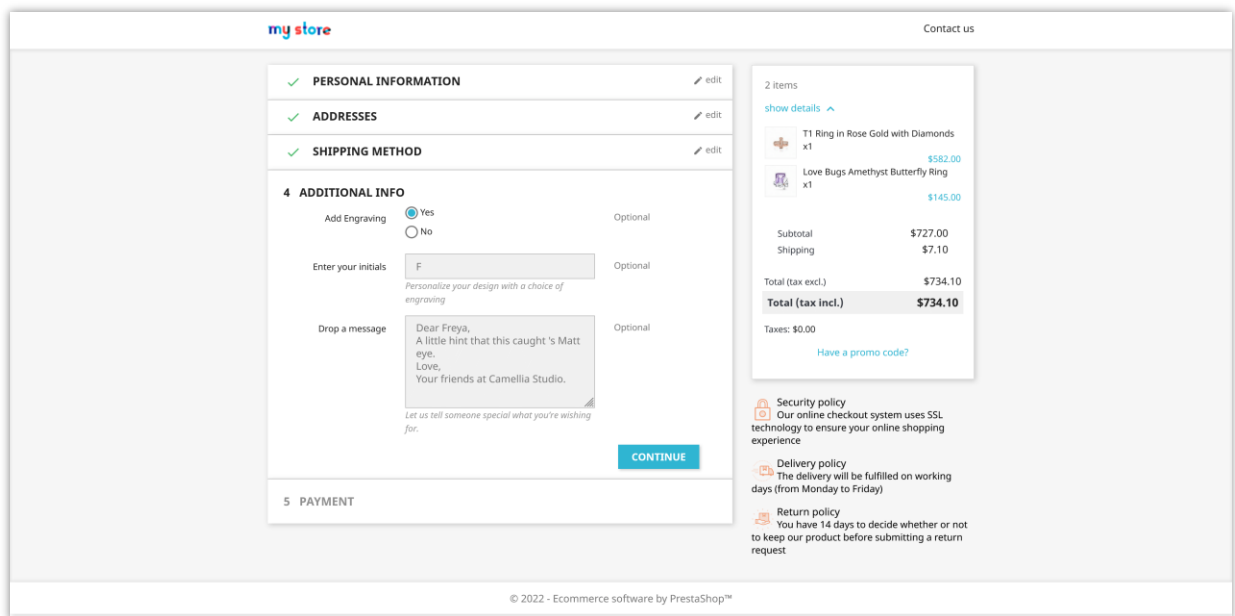


- Enter the field title. You can add title for multiple languages.
- Select the field type. This module allows you to add the following field types: *text*, *text area*, *radio button*, *checkbox*, *select*, *file*, *image*, *date time*, *date*, *number*, *HTML*.
- Enter the description for your field.
- Enter the placeholder for the addition field.
- Set the field as required or not.
- Enable/disable the new field.
- Click on “**Save**” button to finish.

You can add an unlimited number of additional fields. Drag and drop field name to sort order.



The additional fields will appear on the checkout page on the front office:



You can view the additional information of customers from **"Orders"** listing page > **"View"** order. On the detailed order page, you will find **"Additional info"** section that contains the additional information gathered from the checkout form.

Orders #44 YTSGXDNEC from Freya Nguyen \$734.10 07/19/2022 at 21:35:27

Customer: Mrs. Freya Nguyen #191

Shipping address: Freya Test
200 W 24th St, New York, New York, New York 10011, United States

Invoice address: Freya Test
200 W 24th St, New York, New York, New York 10011, United States

Products (2):

| Product | Base price (Tax excluded) | Quantity | Stock location | Available | Total (Tax excluded) | Actions |
|------------------------------------|---------------------------|----------|-------------------|-----------|----------------------|---------|
| Love Bugs Amethyst Butterfly Ring | \$145.00 | 1 | Tiffany warehouse | 326 | \$145.00 | |
| T1 Ring in Rose Gold with Diamonds | \$582.00 | 1 | Tiffany warehouse | 328 | \$582.00 | |

Summary: Products \$727.00, Shipping \$7.10, Taxes \$0.00, Total \$734.10

The additional information gathered from the checkout page will also display on the invoice of customer order:

my store INVOICE 07/19/2022 #IN000044

Delivery Address: Freya Test, 200 W 24th St, New York, New York, New York 10011, United States

Billing Address: Freya Test, 200 W 24th St, New York, New York, New York 10011, United States

| Invoice Number | Invoice Date | Order Reference | Order date |
|----------------|--------------|-----------------|------------|
| #IN000044 | 07/19/2022 | YTSGXDNEC | 07/19/2022 |

| Reference | Product | Tax Rate | Unit Price (Tax excl.) | Qty | Total (Tax excl.) |
|-----------|------------------------------------|----------|------------------------|-----|-------------------|
| | Love Bugs Amethyst Butterfly Ring | | \$145.00 | 1 | \$145.00 |
| | T1 Ring in Rose Gold with Diamonds | | \$582.00 | 1 | \$582.00 |

| Tax Detail | Tax Rate | Base price | Total Tax |
|------------|----------|------------|-----------|
| No taxes | | | |

| | |
|--------------------------|-----------------|
| Total Products | \$727.00 |
| Shipping Costs | \$7.10 |
| Total (Tax excl.) | \$734.10 |

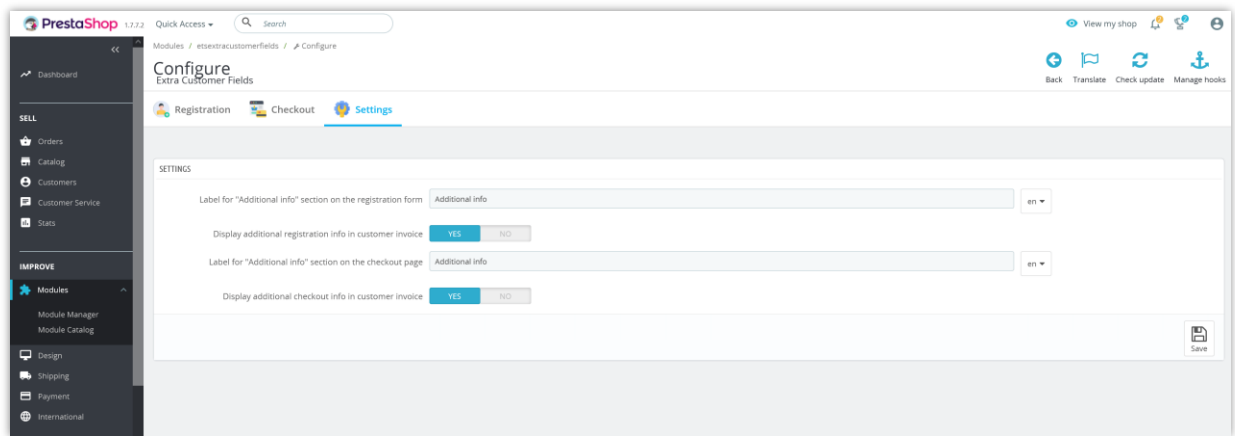
Payment Method: Bank transfer \$734.10
Carrier: Sfy carrier

Additional info:
Add Engraving: Yes
Enter your initials: F
Drop a message: Dear Freya, A little hint that this caught 's Matt eye. Love, Your friends at Camellia Studio.

3. Settings

From this page, you can configure the label for “**Additional information**” section on the registration form and the checkout page. You can add label in multiple languages.

You can also enable/disable option to display additional information of customer in customer invoice.



IV. THANK YOU

Thank you again for downloading our product and going through this documentation. We hope this document is helpful and efficient in the installation and usage of **Extra Customer Fields** module. If you do have any questions for which the answer is not available in this document, please feel free to contact us.