

LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM

Built-in live chat, contact form and ticketing system (helpdesk) module for PrestaShop, self-managed, free forever! 3-in-1 complete customer support channel to communicate with online customers easily and boost sales.

A product of PrestaHero

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WELCOME

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Thank you for purchasing our product. We hope to guide you through all the aspects of the module installation and the module setup within this document. If you have any questions beyond this documentation's scope, please feel free to contact us.

II. INTRODUCTION

In an e-commerce world, speed is king. From overnight shipping to instant access to your product or service, your customers want things now – and they usually get it. However, this is not the case when it comes to customer service. Research shows that the average response time for social media customer service requests is 10 hours. Worse still, email response times take longer than 12 hours! This is not acceptable. And delays like this will lose your customers.

But, how can you respond quickly to your customers? It's simple – use live chat.

LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM module lets you have real-time conversations with your customers while they're on your website. It's quick, convenient and customers love it because it's 100 times faster than any other digital service channel.

LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM is an innovative 3-in-1 online chat, contact form and helpdesk module for PrestaShop which can significantly improve your customer support service. It not only brings the greatest chatting experience for every user but also helps you gather and manage the support tickets sent by your customers.

* "LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM" is compatible with PrestaShop 1.5.x, 1.6.x, 1.7.x to PrestaShop 8.x

III. INSTALLATION

- 1. Navigate to "Modules / Modules & Services", click on "Upload a module / Select file".
- 2. Select the module file **"ets_livechat.zip"** from your computer then click on **"Open"** to install.
- Click on **"Configure"** button of the module you just installed to open the module's configuration page.

Quick access

You can also navigate to **LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM**'s configuration page through the quick access menu.



NOTE: If you're using our **Live Chat free version**, you will have to **uninstall the free version before installing this premium version**.

IV. CONFIGURATION

From your installed module list (Located at **"Modules/Modules & services/Installed modules"**), find **"LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM**" then click on the **"Configure"** button to open its configuration page.

- 1. Settings
- 1.1. Live chat configuration

ONLINE

Statuses

LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM supports 4 chat statuses: online, busy, invisible and offline. Below is the front-end chat box on each status.

CHAT WITH US Demo Demo • Ask whatever you want!	I'M BUSY A D Demo Demo • Ask whatever you want!	CHAT WITH US A D Demo Demo • Ask whatever you want!	CHAT WITH US \triangle 2 Demo Demo • Ask whatever you want!
Hi there we're online! Can we help you?	Hello. I'm busy at the moment. Please leave me a chat message, I'll get back to you later	Hi there I'm not online at the moment, however you can leave me a message. I'll call you back later	Hi there I'm not online at the moment, however you can leave me a message. I'll call you back later
Your name *	Your name *	Your name *	Your name *
Email *	Email *	Email *	Email *
Phone number *	Phone number *	Phone number *	Phone number *
Select Department *	Select Department *	Select Department *	Select Department *
Type a message	Type a message	Type a message	Type a message
START CHATTING	START CHATTING!	SEND OFFLINE MESSAGE	SEND OFFLINE MESSAGE

BUSY

INVISIBLE

OFFLINE

On this **Statuses** tab, you can customize how the chat box will be displayed on the front end. You can also set the time to automatically change your online status to "Force online". All the changes are displayed via chat box preview in real-time from the module backend.

Live Chat configuration	on							Live chat	Ticketing system	Departments	Staffs
Statuses	ONLINE BUSY INVISIBLE	OFFLINE									
💬 Chat box											
🙊 IM	* Chat box heading text	Chat with u	IS				en 💌			JS ⊉I	
Privacy									Demo Demo Ask whateve		
🖺 Fields	* Heading background color	#76a600		0				ŀ	li there we're online! Ca	an we help you?	
🐱 Email									Your name *		
Security	* Welcome message	Hi there we	e're online! Can we h	ielp you?			en 🔻				
② Timing									Email *		
🖵 Display	Forced online day(s)	Time zone: US	/Eastern Current tim	e: 2024-09-05 21:09	9:03				Phone number *		
A Sound		Mon	🗹 Tue	Veb	🔽 Thu	🔽 Fri			Select Department *	~	
Auto reply		🗹 Sat	Sun						Type a message		
Pre-made messages				e chat service's active hat service's status w			er the site manager and staff				
	Forced online hour(s)	🗹 All							START CHA	ITING!	2
Gocial login		🗹 Oh	🗹 1h	✓ 2h	🗹 3h	🗹 4h					
🗙 IP black list		🗹 5h	6 h	🔽 7h	S h	🗹 9h					
间 Clean-up		🗹 10h	🗹 11h	🗹 12h	🗹 13h	🗹 14h					2
		🔽 15h	🗹 16h	🗹 17h	🔽 18h	🗹 19h					
		🗹 20h	🗹 21h	🔽 22h	🗹 23h						
				at service's active sto hat service's status w			her the site manager and staff				

Chat box on the backend:



Maximized chat box:



ONLINE CHA	AT 🗢	• Bibi Z	hou		0	Ø		♀ ť	• USER INFORMATION
Freya Test • Online	~		Hello	CREATE TICKET FROM CHAT	×			10:54 P	M BIBI ZHOU
Bibi Zhou 10:59 PM kloo0	•	10:56 PM	How can I help you? Edited at 2019-02-24 23:00:32	* Subject Customer support Description					 OD12700@gmail.com 0219526365 Send email
Jully Test 10:37 PM Hello	0		I want to find a high heel boot Edited at 11:01 PM	Icing. Jelly-o dessert apple pie Jolipop pudding croissant tiramisu chupa chups. Powder chupa chups fruitcake gummi bears gingerbread macaroon marzipan. Sesame snaps carrot cake dragie sweet.	^			10:56 P	Freya Test accepted chat at: 10:55 AM
			May I ask what material do you prefer?	Chocolate cake chocolate bar biscuit cupcake chupa chups topping apple pie cake. Chocolate cake pastry danish dragde. Jelly pastry chocolate bar cupcake marshmallow lollipop danish. Cupcake candy topping cotton candy danish. Halvah gummi bears chocolate cake pastry ke cream brownie. Chocolate papie pie toffer halvah.					Note: Add a note for this customer
		10:57 PM	And please tell me your shoe size	Name Bbi Zhou					
		10:57 PM	I will help you find one	Email bi5.thou@gmail.com					<u>h.</u>
			kloo0	Staff Freya Test	~			10:59 P	Web browser: Opera Online path: http://localhost:8080/prest ashop/en/
				Status Open Priority	~				IP address: ::1 9
				Low CREATE TICKET	~ NCEL				Create ticket from chat
					NCEL				Employee: Freya Test
									Freya Test Transfer chat
				Transfer this conversation to an	otł	ier			Rating: 会会会会会
				employee					Chat History
									ID Last messages Action 2 Hello 10:54 PM Image: Compared to the second
ACTIVE ARCHIVE	D ALL								
Search			Type a message				Ø		
			Send this message to customer email						



Chat box

- **Turn on live chat when**: select when to turn on live chat feature (All the time / Only when admin is online / Never)
- **Supporter info**: You can select to display staff information or general information on chat box.

Shop info: Upload your shop logo, enter your shop name and your mood text. They will display on both backend and frontend chat

boxes.

LIVE CHAT CONFIGURATION				Live chat	Ticketing system	Departments	Staffs
Statuses	Turn on live chat when	All the time					
ဓာ Chat box		 Admin is online only Never (turn off live chat) 					
🙊 IM		Staffs information					
Privacy		General information					
i Fields	Shop logo		🏷 Add file				
🔤 Email		Available image type: jpg, png, gif, jpeg					
▲ Security		and the second s					
O Timing		Anila Studia					
🖵 Display		URBAN CLOTHING					
A Sound							
🦇 Auto reply			Ű	Ĭ			
Pre-made messages	* Shop name	ETS-Soft					
Social login	Mood	Chat with us!			en	•	

***** Avatar settings:



 Chat box settings: you can adjust chat box width (the default value is 340 pixel) and type of collapsed chat box on frontend and backend (bubble alert or bottom alert bar).

* Frontend chat box width	340	
Frontend collapsed chatbox type	Bottom alert bar	
Backend collapsed chatbox type	Bubble alert ~	
	Bubble alert Bottom alert bar	

Button settings: you can adjust the label of "send" button for each case: when chatting, editing message, when offline and when customer start chatting. You can also pick a color for this "send" button.

* Button label when chatting	Send	en 🔻
* Button label when edit	Edit	en 🔻
* Button label when offline	Send offline message	en 🔻
* Button label to start chatting when online	Start chatting!	en 🔻
Display "Send" button	YES NO	
Button background color	#00aff0	
Button background color when hover	#00dcfa	

Others: you can display or hide chat box on mobile devices; display/hide a support link on chat box. This support link can lead to your contact form, ticket form or a custom link.

Hide chatbox on mobile devices	YES NO	
Display a support link at chatbox bottom	YES NO	
Support link title	Send us an email	en 🔻
Link type	Contact form Contact form	
	Ticket form Custom link	

IM

Enable 2 steps to start a chat: if you turn on this option, when customers start chatting, they're only required to enter a single message to start the chat. After this, they will provide their information to continue chatting.

Enable 2 steps to start chat	YES NO	
	When customers start chatting, they're only required to enter a single message to start the chat	
Additional notification	Sorry for this inconvenience but please enter some additional information to start chatting	en 🗸

After the first message, customers will see this notification and enter their information to continue chatting as normal

		Chart with US V
chat with us 🛛 🛛 🖉	×	Camila Studio Ask whatever you want!
Camila Studio Camila Studio Ask whatever you want!		Sorry for this inconvenience but please enter some additional information to state
Hi there we're online! Can we help you?		chatting
Your name *	CHAT WITH US 🛛 😤 🗙	Your name *
Email *	Camila Studio Ask whatever you want!	Email *
Phone number *	Hi there we're online! Can we help you?	Phone number *
Type a message	Hello	Hello
START CHATTING!	START CHATTING	START CHATTING!
3 Send us an email	Send us an email	Send us an email

Chat box features:





Message settings: you may set up the number of messages displayed per Ajax load and the maximum message length counted by character.

* Message count	10
	The number of message displayed per Ajax load
	
* Message length	500
	Maximum message length counted by character
Press "Enter" key to send message	YES NO

LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM also enables you to send message to your customers via their email addresses. You can allow your customers to see past messages of the current chat session or allow/permit them to upload files.



For the **"Staff to accept or decline chat"** option, when a customer starts a new chat session, your staff will have to manually click on accept button to start answering.



You can set up the maximum upload file size and maximum number of files that customers can upload per conversation.

Allow customer to upload file	YES NO	
Max upload file size	8	MB
	Limited to both live chat and ticketing system. Leave this field blank to ignore this limitation	
Maximum number of files that customer can upload		
per conversation	Leave this field blank to ignore this limitation	

Privacy

Customer contact info: Allow your customers to update their contact information even when the chat has been started.

Allow customer to update their contact



Allow customer update their name, phone, email when the chat has been started

	chat with us	××
Canada Cadada	Camila Studio Ask whatever you want!	_ 13
	Click on this arrow —	01:59 AM
02:00 AM	Hello, it's Camila Studio. What can I help you 🥝	
	I want to buy an outer wear, any suggestion?	02:01 AM
	It should have bright color, too	02:02 AM
02:03 AM	http://focalhosts8080/prestashop/en/home/21-cable-knit-cardigan.html	Carlos Carlos
02:03 AM	I think this cardigan will look good on you	

	CHAT WITH US	k	< ¥	1	×
Cardo Chid	Camila Studio Ask whatever you want!				^
Bibi Zho					
bibi.zho	@gmail.com				
064339					
UPDA	Customer can update contact info				

• **Message status**: You can select the message statuses to display on chat box.

Display message statuses	~	Sent
	\checkmark	Delivered
	\checkmark	Seen
	~	Writting

• **Others**: you can allow customers to close chat box and maximize/minimize chat box.

Fields

Chat box fields: Before chatting, customers will need to provide the following info:

Chat box fields	Name
	Email
	Phone
	✓ Departments
	Message
	Email is always required when offline. Message is required field. Name, email and phone are auto filled in if customer is logged in
Required fields	✓ Name
	✓ Email
	✓ Phone
	✓ Departments
	Message
	Fields that don't accept empty value

Send product link through chat box: If your customer starts chatting at any product detail page, they can send the product link with the first message.

Home / Cropped 3/4 Sleeve Signature Silk Shirt		
	CROPPED 3/4 SLEEVE SIGNATURE SILK SHIRT \$280.00	
	Quantity	
	Share f G O	
	Security policy (edit with Customer reassurance module	Camila Studia
	Delivery policy (edit with Customer reassurance modul	e) Camila Studio • Ask whatever you want!
	← Return policy (edit with Customer reassurance module)	Your last chat has ended. Do you want to send another message?
		Type a message
The Mark	Description Product Details	Cropped 3/4 Sleeve Signature Silk Shirt \$280.00
	Our Signature Silk Shint Is Updated With A Cropped Silhouette And Three-Quarter Sleeven. Vented Side Seams And Hi-Low Hem Make It The Perfect Top To Pair With High Waist Jean	
	Model Is Wearing A Stze Small Model Measurements: Height: 5'10" Bust: 32" Waist: 23"	Send us an email
Send product link	YES NO Allow customers to send product link when customers start chatting at the	product detail page
Require product link	YES NO Product link will always be sent when start chatting	
Product name color	#00aff0	
Product price color	#ffc37f	

Email

On this tab, you can set up how to receive email when you or your staff are offline.

- Select email addresses LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM will send email to.
- Select the condition to receive notification email and time to receive.
- Enter your admin directory: when this field is entered, the button "Log into back office" will be shown on the email sent to admin.

If this field is empty, the button won't appear.

Send email to admin when offline	YES NO	
Mail to	Shop email	
	All employees	
	Custom emails	
Custom emails		
	Email addresses separated by a comma	
	Send notification email to admin when customer send the first message	
	Send notification email to admin if customer send a message after a certain time since admin is offline	
Time	1	Hours
Admin directory		
	http://localhost:8080/prestashop/[admin-directory]	

Security

LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM is implemented with multi-security layers which helps you enable different security levels for your chat to get rid of spam and attackers. You can select when to require Captcha and the type of Captcha image on this tab.

Require CAPTCHA when	Auto enable Captcha when deter	ct spams			
	U When customer send the first m	essage			
	From the second message when	no employee is online			
	From the second message when customer is not le				
Always if customer is not logged in					
	 Always (everytime customer send a message) 				
	Avoid spam messages, avoid server overload				
Captcha image type	Colorful 🗸				
	Colorful				
	Basic				
	Complex				

Timing

Auto open chat box: Automatically open the chat box when customers land on your website.

Auto open chat box	YES NO	
Delay time to open chat box		ms
	Delay time to automatcially open chat box. Leave blank to open chat box immediately when customer lands on website	
Only auto open chat box when administrator is online	YES NO	

Refresh speed: After the total refresh speed of frontend and backend, if there is no action during that time, the message will be marked as "Offline".

For example, the refresh speed of front end = 10000 milliseconds (10 seconds); the refresh speed of back end = 10000 milliseconds (10 seconds). => After 20 seconds without any action, the message status will become *"Offline"* with a dark grey color.

* Refresh speed of frontend	10000	ms
	3000 ms is recommended. Increase this value can reduce your server load but it will slow down the communication speed	
Auto optimize frontend refresh speed	YES NO	
* Refresh speed of backend	10000	ms
	3000 ms is recommended. Increase this value can reduce your server load but it will slow down the communication speed	
Auto optimize backend refresh speed	YES NO	

Others:

* Automatically pause customer chat if	10	minute(s)
they're not active in		
End chat automatically if there is no new	60	minute(s)
messages in		
Estimated waiting time	5	minute(s)





▲ � × ⊠ ×

02:11 AM

02:11 AM

02:40 AM

_

Display

Live Chat configuration	on		Live chat	Ticketing system	Departments	Staffs
☐ Statuses	Display chatbox on those pages only	All				
💬 Chat box		Home Category				
🙊 IM		Product				
Privacy						
📰 Fields	Customer group	All Visitor				
🗹 Email		Guest Customer				
Security		Select customer group who can use live chat feature				
⊘ Timing	Conversation list type	Fixed 🗸				
🖵 Display	Display chat on backend dashboard only	Νο				
A Sound						
🇠 Auto reply	Display support links block on	Left sidebar Right sidebar				
Pre-made messages		 Footer Top navigation 				
Social login		Custom hook To use "custom hook", put {hook h="customBlockSupport"} on tpl file where you want to display support links block.				
🗙 IP black list		io use "custom nook", put (nook n= customblocksupport) on tpi file where you want to alsplay support links block.				
逾 Clean-up						2
					5	Save

You can display support link blocks anywhere using a custom hook or select the default positions.

Sound



Auto reply

PrestaShop 1.7.4.3 Quick	k Access - Q Search	👙 Debug r	node 🧿 Vi	iew my shop 🖞 🦞 😫	Online Chat	• ×
Modules / ets_livechat / & Cont	figure				Camila Studio Online V	
	CHAT		Back Trans	slate Check update Manage hooks	Marie 08:35 PM thank you, I'll check it out	۰
					Marie 05:16 AM Hello	
LIVE CHAT CONFIGURATION		Live chat	Ticket syste	em Departments Staffs	Bibi Zhou 04:13 AM	0
Statuses	Enable auto reply YES NO				hello Bibi Zhou 02:40 AM	0
💬 Chat box	Only send auto message when "Force online" is YES NO				Do your shop has loyalty program	
🗪 IM	enabled					d sw
Privacy	Stop auto replying if admin has manually replied to YES NO a customer message			Customer's	screen	colo
≣ Fields	AUTO MESSAGE			CHAT WITH US	<i>⊭</i> × ≥ ×	•
🔤 Email				Camila Studio Ask whatever you	wanti	
Security	Message order Auto message content		_			
 Timing 	1 Thanks for visiting Camila Studio. How can I help you?			good morning	08:30 PM	
🖵 Display	2 Okay, I got your problem. I'll contact you as soon as possible.			Thanks for visiting	Camila	
🌲 Sound				P8:30 PM Studio. How can I	lo a súa	
i Auto reply						
Pre-made messages	Using auto message when customer sends a new message,					
× IP black list	based on order of that message to show pre-defined message					
📋 Clean-up				A staff is connecting to yo		
M Statistics				Estimated time	: 04:38	
Social login				Type a message	.:: SEND	ALL
				Rating: 습습습습	☑ Send us an email	

Pre-made message

Modules / ets_livechat / & Configure

Configure

LIVE CHAT

⊙ ⊨ C ±

Back Translate Check update Manage hooks



IP Black list

PrestaShop 1.7.4.3 Quick Acc	ess 🗸 🔍 🤇 Sea	ırch			👪 Debug r	mode 🧿 View I	my shop 👖 🕻	P	ONLINE CHAT	a o X
Modules / ets_livechat / & Configure	2					G 🖂	2	£	Camila Studio • Online	
Configure	AT					· ·	Check update		Marie 05:16 AM Hello	۰
✓ Dashboard	Settings	😮 Help							Bibi Zhou 04:13 AM hello	۰
						-			Bibi Zhou 02:40 AM Do your shop has loyalty program	ım?
LIVE CHAT CONFIGURATION					Live chat	Ticket system	Departments	Staffs	John Doe 23-01 11:31 PM I want to buy a humming bird pr	• rinted sw
Chat box		IP black list	201.151.178.222 149.56.38.192 35.200.77.202						Marie 23-01 10:15 PM Good morning, I want to change	• the colo
🗣 IM									Sera Fortune 23-01 09:05 PM	٠
Privacy			This is the list of IP addresses y	ou want to block their requests to chat. Please e	nter each IP in a line					
≅ Fields										
🛛 Email					rom IP black					
Security				cannot see	e the chat bo	X				
⊙ Timing										
🖵 Display										
A Sound										
🦇 Auto reply										
Pre-made messages										
× IP black list									ACTIVE ARCHIVED	ALL
î Clean-up									Search	٩

Clean-up



Social login

Your customers can easily start a chat session with the social login feature. Our live chat, contact form and helpdesk module is now supporting the most popular social networks: Facebook, Google and X (formerly Twitter) login.

LIVE CHAT CONFIGURATION			Live chat	Ticketing system	Departments	Staffs
Statuses	Login with Facebook	YES NO				
	* Facebook Application ID					
🗣 IM		Where do I get this info?				
Privacy	* Facebook Application Secret					
■ Fields		Where do I get this info?				
Semail		http://localhost:8080/prestashop/en/module/ets_livechat/callback				
Security		Copy and paste this Redirect URI to get your social network API key pair				
O Timing	Login with Google	YES NO			_	
🖵 Display	* Google Application ID	Cus	tomer's	screen	٤	
A Sound		Where do I get this info?				
🦏 Auto reply	* Google Application Secret		HAT WITH US	× 🛛 ×		
Pre-made messages	Redirect URI	http://localhost/8080/prestashop/en/module/ets_livechat/callback	amila Studio 🏾			
Social login		Copy and paste this Redirect URI to get your social network API key pair	sk whatever you w			
¥ IP black list		Hi there we'r	e online! Can we	help you?	_	
🖻 Clean-up	Login with Twitter	YES NO Your name	*			
	* Twitter Application ID	Email*				
		Where do I get this info?				
	* Twitter Application Secret	Phone num	ber *			
		Where do I get this info?	fG			
	Callback URL	http://localhost:8080/prestashop/en/module/ets_livechat/callback Type a mes	sage			
		Copy and paste this Callback URL to get your social network API key pair		.:		
			START CHATTI	NG!		
		⊠ Send us an	email			Save

For each network, this module provides a pre-made **Redirect URI or Callback URL** to help you easily get your social network API key pair. Use this Redirect URI or Callback URL when creating a new app for your select social network.

1.2. Contact form and ticketing system configuration

The ticketing feature (support ticket system) enables customers to **contact you through tickets** even if your chat is not available. **LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM** can allow a customer to select the department to send ticket, which will help them get quick, accurate and helpful answers in a short amount of time.

You can create an unlimited number of ticket forms, and customize form fields to gather the necessary information from your customers. All ticket forms have clean design and your customers will only need a few minutes to fill and send their support ticket.

Ticketing system configuration		Live chat	Ticketing system	Departments	Staffs
Enable ticketing system	Yes				
*Support URL alias	supports		en 🔻		
Ticket will be automatically closed if there is no response from customer after X days	7 Day(s) Leave this field blank to not limit the support ticket closing time				
Use URL suffix	No				
Remove supports ID on URL	Enable to add "html" to the end of URLs No Make URLs more friendly				
Display products in ticket list	Yes				
Display order reference in the support ticket list	Yes				
Display staff in ticket list	No				
Number of messages to display	10 Leave blank to display all messages				2
Manage support tickets	Each email is separated by a comma (,)				
Only display open tickets for site manager	Νο				
				Save	

TICK	ET FORMS					•
ID	Form	Form URL	Description	Sort order	Status	Action
1	Ticket from chat			⊕ 1	~	I
2	Technical support	https://demo2.presta-demos.com/livechat/en/supports/2-technical-support	Form for technical support submit	+ 2	~	e ii
3	Sales	https://demo2.presta-demos.com/livechat/en/supports/3-sales		4 3	~	đ i
4	Refund support	https://demo2.presta-demos.com/livechat/en/supports/4-refund-support		+ 4	~	e ii

First, let's create your ticket form.

Step 1: Click on "Add new form" button.

TICKET FO	DRMS					Add new form
ID	Form	Form URL	Description	Sort order	Status	Action
1	Ticket from chat			4 1	~	Ĩ
2	Technical support	http://localhost/prestashop_1.7/en/support/2-tech nical-support	Form for technical support submit	♣ 2	~	đ ŵ

Step 2: Enter general information for your ticket form.
INFO FIELD LIST EMAIL GENERAL SETTING	5	
* Form title	Technical support	en 🕶
Friendly UR	technical-support	en 🕶
SEO elements	Technical support form for customer who wants to create a ticket about technical problem	en 🕶
Meta titl	technical support	en▼
Meta description		en •
Meta keword	ticket x technical x Add tag	en ¥
Activ		

Step 3: Open "Field list" tab. Add the necessary fields for your form.

TICKET FORMS			
INFO FIELD LIST	EMAIL GENERAL SETTINGS		
Add field			
TICKET FORMS			
INFO FIELD LIST	EMAIL GENERAL SETTINGS		
Add field			
1 New field			^
	* Label	Name en 🔻	
	Туре	Text ~	
Text Text editor Select	Is contact name	YES NO	
Radio Email	ls subject	YES NO	
Phone number File	Placeholder	en▼	
	Description	Customer name en •	
	Required	YES NO	

Step 4: Open "Email" tab. Set up email configuration for your ticket form.

TICKETING SYSTEM CONFIGURATION					Live chat	Ticketing system	Departments	Sta
					Live chat	Ticketing system	Departments	Sta
ET FORMS								
INFO FIELD LIST EMAIL GENERAL SETT	TINGS							
Send from email	your_email@gmail.c	om						
Send from name	Camellia Studio							
Who to send email notification when a new ticket	Super admins							
	All employees							
	All employees in t	he associated depa	artment					
	Custom emails							
Send a confirmation email to customer when ticket	YES N	0						
is submitted?								
Send email to customer when admin reply to their	YES	0						
Send email to customer when admin reply to their ticket?	YES N	0						
ticket? Send email to customer when they successfully								
ticket? Send email to customer when they successfully replied?	YES N	0						
ticket? Send email to customer when they successfully	YES N	0						
ticket? Send email to customer when they successfully replied? Send email to admin when customer reply to a ticket?	YES N	0						
ticket? Send email to customer when they successfully replied? Send email to admin when customer reply to a	YES N	0						
ticket? Send email to customer when they successfully replied? Send email to admin when customer reply to a ticket?	YES N	0						
ticket? Send email to customer when they successfully replied? Send email to admin when customer reply to a ticket?	YES N	0						

Step 5: Configure general settings for your ticket form. Click "Save" to finish.

ICKETING SYSTEM CONFIGURATION		Live chat Ticketing system	Departments	Sta
ET FORMS				
INFO FIELD LIST EMAIL GENERAL SETTINGS				
Allow unregistered users to submit ticket?	YES NO			
Allow staff to upload file?	YES NO			
Save staff's upload file?	YES NO			
Save customer's upload file?	Enable this to save staff's upload file on the server. Otherwise the upload file will only be sent to customer via email. YES NO Enable this to save customer's upload file on the server. Otherwise the upload file will only be sent to admin via email.			
Allow customer to attach file when reply to a ticket	YES NO			
Require customer to select a department before submitting a ticket?	YES NO			
Associated departments	All Select the departments who can solve the tickets generated from this form together			
Enable CAPTCHA protection?	YES NO			
Do not require registered user to enter captcha code	YES NO Image captcha			
Captcha type	Image captcha Google reCAPTCHA v2			
Default priority	Medium			
Submit button label	Submit	en 🕶		
				6

NOTE:

To use Google reCAPTCHA, you will need to enter **Site key and Secret key** (for the Classic reCAPTCHA key) or **reCAPTCHA ID** (for the new reCAPTCHA project created in Google Cloud Console).

Google has announced that **all reCAPTCHA Classic keys must be migrated to Google Cloud Console by the end of 2025**. Previously, reCAPTCHA keys were managed separately on **Google reCAPTCHA Admin**, where users could create keys for free without linking a credit card. However, Google is now moving all reCAPTCHA services under **Google Cloud Console** for **centralized management**.

? What Does This Mean for You?

- If you already have reCAPTCHA Classic keys, you can still use them until the end of 2025, but you need to migrate them to a Google Cloud project.
- If you're **setting up reCAPTCHA for the first time**, you must generate **new keys** in **Google Cloud Console** instead of the old Google reCAPTCHA Admin.

♦ What You Need to Do

If you are using reCAPTCHA Classic keys:

To continue using your existing keys, you must migrate them to Google Cloud Console. Follow this guide: <u>How to Migrate reCAPTCHA</u> <u>Classic to Google Cloud</u>

If you need new reCAPTCHA keys:

You must create new keys, depending on where you want to manage them:

- Using the old Google reCAPTCHA Admin (until it is fully deprecated): Create reCAPTCHA Key in Google reCAPTCHA Admin
- Using Google Cloud Console (recommended for future compatibility): How to Create reCAPTCHA Keys in Google Cloud

Once you have your new keys, update them in the **Live Chat, Contact Form & Ticket System** module settings in your PrestaShop back office.



Here's how your customers submit new ticket from their account manage page:

	Home / My account / Support tickets		
	SUPPORT TICKETS		SUBMIT NEW TICKET
	Id Subject	Date	Priority Status Action
		From 🛗 To 🖀	V Search
lome / My account / Support tickets / Technical support			
TECHNICAL SUPPORT			
Name *			
John Doe			
Customer nome			
Email *			
johndoe@gmail.com			
Subject			
Purchased Order *			
Yes	~		
If you purchased the product which has problem, please check Yes			
Message Content			
	le le		
Captcha Code			
🔵 c48deb 🗧			
	SEND		

NOTE:

When you first install the module, there is a **default ticket form – "Ticket from chat"** which was created for the full-width chat box. This ticket form is necessary, you cannot delete it.

	CHAT 🌣	• Bibi Zi	nou					0	0 1	•	1	USER INFORMATION	×
Freya Te Online			Hello			CREATE TICKET FR	M GNAT	×			10:54 PM	BIBI ZHOU	
Bibi Zhou 10:59 PM						* Subject						bibi.zhou@gmail.com	
kloo0			How can I help you?			Customer supp	πο				200	Send email	
		10:56 PM	Edited at 2019-02-24 23:00:32			Description					the second se	Send email	
Jully Test 10:37 PM Hello	•					icing.		^			-		
nello			l want to find a high heel boot Edited at 11:01 PM			Jelly-o dessert bears gingerb	apple pie lollipop pudding croissant tiramisu chupa chups. Powder chupa chups fruitcake gummi ead macaroon marzipan. Sesame snaps carrot cake dragée sweet.				10:56 PM	Freya Test accepted chat at: 10:55 AM	
						Chocolate cak	e chocolate bar biscuit cupcake chupa chups topping apple pie cake. Chocolate cake pastry danish					Note:	
		10.55.011	May I ask what material do you prefer?			dragée. Jelly p	astry chocolate bar cupcake marshmallow lollipop danish.				200		
		10:56 PM	may rask what material do you prefer?				y topping cotton candy danish. Halvah gummi bears chocolate cake pastry ice cream brownie. le pie toffee halvah.	v			Real Production of the Product	Add a note for this customer	
		10:57 PM	And please tell me your shoe size			Name							
			File place ton the year office allo			Bibi Zhou							
			Ludlikele und Bed and			Email							
		10:57 PM	I will help you find one			bibl.zhou@gmi	il.com						
						Staff						Web browser: Opera	
			kloo0			Freya Test		~			10:59 PM	Online path: http://localhost:8080/pre	est
						Status						ashop/en/	
						Open		~				IP address: ::1 9	
						Priority							
					•	Low		~				Create ticket from chat	
						7	_					Create licket from chat	
						CREATE TICK	ET CA	NCEL					
. T. Dashhaard		O Hala										Employee:	
V Dastiboard 4	W nokets Settings	• Help											
												Freya Test 🗸 🗸	
TICKETING SYSTEM CO	ONFIGURATION			Live chat	Ticketing system	Departments Staffs						Transfer chat	
												Transfer ende	
TICKET FORMS						•							
The full of the fu						•						Rating: 会会会会会	
ID	Form			Sort ord	er Status								
10	Form	Form UI	RL Description	Sort ord	er Status	Action						Chat History	
1	Ticket from chat	http://loc	alhost:8080/prestashop/support_ticket/1-ticket-f	+ 1	v	ß							
	licket from chat	rom-chat		Ŧ	· ·	8						ID Last messages Action	n
		http://log	alhost:8080/prestashop/support_ticket/2-techni									2 Hello	
2	Technical support		Form for technical	support submit 🕂 2	✓	6 8						10:54 PM	
		cal-suppo	ит										
									9	. Ø	SEND.		
Search	Q)												
			Send this message to customer email										

1.3. Department configuration

mer YES NO	EPARTMENT CON	FIGURATION				Live c	hat Ticket system	Departments
Mer Image: Status Agents All Image: Status Image: Status </td <td>Allow supporte</td> <td>ers to transfer their conversation to anoth</td> <td>her department</td> <td></td> <td></td> <td></td> <td></td> <td></td>	Allow supporte	ers to transfer their conversation to anoth	her department					
3 Day(s) After this time range, the module will ask customer to reselect a department to start new chat session Description Status Agents Action		Allow supporters to see past messages						
After this time range, the module will ask customer to reselect a department to start new chat session Description Status Agents Action								
Description Status Agents Action		Reset de		reselect a department to start new chat session				
			5					
	DEPARTMEN	-						
	DEFRICTION	15						
		Name	Description	Status	Agents			Action
	ID 1		Description					
		Name	Description					
		Name	Description					

1.4. Staff configuration

A Dashboard 🛷 Tickets 🔯 Settings 🔞 Help

STAFF CONFIGURATION				Live chat Ticket system	Departments Staffs
STAFF CONFIGURATION				Live chat hicket system	Departments Stans
STAFFS					
Nick name	Status	Email	Avatar		Action
Freya Test	~	freyanguyen18@gmail.com			Ø
EDIT STAFF					
	*Nick name	Evalua Tarr		~ ~	
		if you do not enter a specific nick name, employee name will become nick name		· · · · ·	
	Email	freyanguyen18@gmail.com			
	Avatar	Choose File No file chosen			
		Available image types: jpg, png, gif, jpeg			
	Uploaded image:				
	Status	YES NO			
		🗙 Cancel 🔯 Save			

2. Tickets

To manage your support ticket, from LIVE CHAT, CONTACT FORM AND TICKETING SYSTEM backend navigate to the Tickets tab.

Live chat / Tickets Tickets						Part of the second seco
Tickets Settings O Help						
TICKETS (2)						
□ Id ▼▲ Subject	Customer	Email	Form	Date 🕶 🔺	Priority Status	Action
				From		✓ QSearch
				То		
2 I want to change the size of a product	Marie Johnson	marie.johnson@gmail.com	Clothing problems	2019-01-24 10:15:08	High Open	⊛ View ∨
1 My blog module doesn't work	John Doe	johndoe@gmail.com	Technical support	2019-01-24 10:00:42	Medium Open	♥ View ~
Showing 1 to 2 of 2 (1 Page)	Unread ticket	t				

Ticket detail info:

저 Dashboard	🛷 Tickets	Settings	🕽 Cronjob	Help	

icket ID: #1 Status: Open Priority: Medium Date: 2020-09-06 21:47:04	✓ Close
ame: Freya Test (Registered customer and verified)	✗ Cancel
nail: freyatestfr@gmail.com	≓ Transfer ticket
lbject: Lorem ipsum dolor sit amet	Delete
one: +64 128 3646	
e: 3592721.jpg (437.71 KB)	
abitasse. Magna etiam tempor orci eu lobortis elementum nibh. Nunc non blandit massa enim nec. Sed nisi lacus sed viverra tellus. In est ante in nibh. Eget est lorem ipsum o cu. Sed nisi lacus sed viverra. Elementum tempus egestas sed sed. Nam aliquam sem et tortor. ingilla est ullamcorper eget nulla facilisi. Nulla facilisi etiam dignissim diam quis enim. Viverra maecenas accumsan lacus vel facilisis volutpat est velit egestas. Ullamcorper m insequat interdum varius sit. Porta lorem mollis aliquam ut porttitor leo a diam. Posuere urna nec tincidunt praesent semper feugiat nibh sed pulvinar. Pharetra convallis pos iquet nec ullamcorper. Tempor nec feugiat nisl pretium fusce id velit ut. Egestas integer eget aliquet nibh.	alesuada proin libero nunc
Enter a message to reply	
tachment (optional): Browse No file selected. cepted formats: pdf, gif, png, jpg, doc, docx, xls, xlsx, zjo. Limit 8Mb	
← Back	

On this screen, you can close, cancel or delete ticket. For other settings, you can change ticket priority to 1 of 4 levels: low, medium, high, urgent. You also can reply to customer and attach a file (if necessary).

3. Dashboard





4. Help

In this tab, we listed some notes you need to pay attention to after installing this module on your website. Make sure you understand them properly before proceeding with setting up **"Live chat"** features.

V. THANK YOU

Thank you again for purchasing our product and going through this documentation. We hope this document is helpful and efficient in the complete setup of this module on your website. If you do have any questions for which the answer is not available in this document, please feel free to contact us.